

## GENERAL FUND - PROVISIONAL OUTTURN FOR 2021/22

Portfolio	2021/22 Original Budget £'000	Budget Variations allocated in year # £'000	2021/22 Latest Approved Budget £'000	2021/22 Projected Outturn £'000	Variation £'000	Variation previously reported Exec £'000
Adult Care & Health	74,214	25	74,239	74,454	215	23
Children, Education & Families (incl. Schools' Budget)	46,045	118	46,163	47,969	1,806	1,706
Environment & Community	31,761	1,235	32,996	33,202	206	149
Public Protection & Enforcement	2,536	0	2,536	2,536	0	0
Renewal, Recreation & Housing	15,105	218	15,323	15,937	614	41
Resources, Commissioning & Contracts Management	45,649	1,059	46,708	46,325	Cr 383	108
<b>Total Controllable Budgets</b>	<b>215,310</b>	<b>2,655</b>	<b>217,965</b>	<b>220,423</b>	<b>2,458</b>	<b>2,027</b>
Capital, Insurance & Pensions Costs (see note 2)	11,444	0	11,444	11,444	0	0
Non General Fund Recharges	Cr 902	0	Cr 902	Cr 902	0	0
<b>Total Portfolios (see note 1)</b>	<b>225,852</b>	<b>2,655</b>	<b>228,507</b>	<b>230,965</b>	<b>2,458</b>	<b>2,027</b>
<b>Central Items:</b>						
Income from Investment Properties	Cr 9,169	0	Cr 9,169	Cr 9,169	0	0
Interest on General Fund Balances	Cr 3,591	0	Cr 3,591	Cr 3,591	0	0
<b>Total Investment Income</b>	<b>Cr 12,760</b>	<b>0</b>	<b>Cr 12,760</b>	<b>Cr 12,760</b>	<b>0</b>	<b>0</b>
<b>Contingency Provision (see Appendix 4)</b>	14,391	Cr 1,766	12,625	10,425	Cr 2,200	0
<b>Other central items</b>						
Reversal of net Capital Charges (see note 2)	Cr 9,878	0	Cr 9,878	Cr 9,878	0	0
Utilisation/Set Aside of Prior Year Collection Fund Surplus	1,911	0	1,911	1,911	0	0
New Homes Bonus Support for Revenue	707	0	707	707	0	0
Local Council Tax Support Grant	0	0	0	Cr 2,283	Cr 2,283	Cr 2,283
Collection Fund deferred cost reserve	0	0	0	2,283	2,283	2,283
Levies	1,275	0	1,275	1,275	0	0
<b>Total other central items</b>	<b>Cr 5,985</b>	<b>0</b>	<b>Cr 5,985</b>	<b>Cr 5,985</b>	<b>0</b>	<b>0</b>
<b>Prior Year Adjustments</b>						
Release of excess provision for COVID related parks event income loss	0	0	0	Cr 125	Cr 125	0
Sales, Fees and Charges Grant Payments allocation	0	0	0	93	93	0
Social care placements	0	0	0	Cr 801	Cr 801	0
Back Dated Temporary Accommodation Rent	0	0	0	104	104	0
<b>Total Prior Year Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Cr 729</b>	<b>Cr 729</b>	<b>0</b>
<b>Total all central items</b>	<b>Cr 4,354</b>	<b>Cr 1,766</b>	<b>Cr 6,120</b>	<b>Cr 9,049</b>	<b>Cr 2,929</b>	<b>0</b>
<b>Bromley's Requirement before balances</b>	<b>221,498.0</b>	<b>889</b>	<b>222,387</b>	<b>221,916</b>	<b>Cr 471</b>	<b>2,027</b>
Carry Forwards from 2020/21 (see note 3)	0	Cr 816	Cr 816	0	816	816
<b>Adjustment to Balances</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Cr 345</b>	<b>Cr 345</b>	<b>Cr 2,843</b>
	221,498	73	221,571	221,571	0	0
Business Rates Retention Scheme (Retained Income, Top-up and S31 Grants)	Cr 40,874	0	Cr 40,874	Cr 40,874	0	0
Collection Fund losses	548	0	548	548	0	0
New Homes Bonus	Cr 707	0	Cr 707	Cr 707	0	0
New Homes Bonus Topslice	0	Cr 73	Cr 73	Cr 73	0	0
Collection Fund Surplus	Cr 5,153	0	Cr 5,153	Cr 5,153	0	0
<b>Bromley's Requirement</b>	<b>175,312</b>	<b>0</b>	<b>175,312</b>	<b>175,312</b>	<b>0</b>	<b>0</b>
GLA Precept	48,013	0	48,013	48,013	0	0
<b>Council Tax Requirement</b>	<b>223,325</b>	<b>0</b>	<b>223,325</b>	<b>223,325</b>	<b>0</b>	<b>0</b>

# Budget Variations allocated to portfolios in year consists of:	£'000
1) Carry forwards from 2020/21	816 (see note 3)
2) Allocations from the central contingency provision	1,839 (see Appendix 4)
	<u>2,655</u>

1) **NOTES**

Portfolio Final Approved Budgets analysed over Departments as follows:

	2021/22 Original Budget £'000	Budget Variations allocated in year # £'000	2021/22 Latest Approved Budget £'000	2021/22 Projected Outturn £'000	Variation £'000	Variation previously reported Exec £'000
People Department	136,565	107	136,672	138,664	1,992	1,647
Place Department	66,315	1,698	68,013	69,253	1,240	380
Chief Executive's Department	22,972	850	23,822	23,048	Cr 774	0
	<u>225,852</u>	<u>2,655</u>	<u>228,507</u>	<u>230,965</u>	<u>2,458</u>	<u>2,027</u>

2) **Reversal of net Capital Charges**

This is to reflect the technical accounting requirements contained in CIPFA's Code of Practice for Local Authority Accounting and has no impact on the Council's General Fund.

3) **Carry Forwards from 2020/21**

Carry forwards from 2020/21 into 2021/22 totalling £816k were approved by Council and the Executive. Full details were reported to the June meeting of the Executive in the "Provisional Final Accounts 2020/21" report.

## **Comments from the Executive Director of Environment and Community Services**

### **(Environment & Community Portfolio)**

Like the rest of the Council, the Covid-19 pandemic and resultant restrictions had a significant impact on many of the Environment and Community Services Portfolio's services in 2020/21 and continue to do so for several frontline services into this financial year with an overall overspend of £646k projected, before application of Covid grant funding. The main service areas affected are:

- Parking services were most severely affected during the initial lockdown restrictions in 2020, with a 95% reduction in parking use at one stage and a corresponding decrease in the level of enforcement. The income budget for 2021/22 was consequently reduced by £1.2m and while there has been a good level of recovery in recent months, use of surface and multi-storey car parks in particular remain somewhat lower than budgeted. However, enforcement activity has now returned to pre-Covid levels and income from PCN's is now projected to overachieve.

- Waste services were impacted as a result of people remaining at home during periods of lockdown, subsequent continued restrictions and more people working from home generating significantly increased volumes of residual waste to be disposed. Although the budget was consequently increased by £0.5m for 2021/22 to take this into account, that trend has continued with consequential pressure on budgets. In addition, trade waste income has also been severely affected with businesses not operating as normal for much of the last 18 months and some no longer trading; consequently income levels are projected to be under budget this year.

- Income from other fees and charges is also affected across all services to some degree with marked reductions in income from street traders licences.

### **(Public Protection and Enforcement Portfolio)**

The Public Protection and Enforcement Portfolio has had to meet the unbudgeted costs of the Council's contribution to London-wide emergency mortuary provision, although the contribution this year will now be lower than expected. During 2020/21 there was also an impact on the Council's own services due to the impact of an increased number of Covid-19 deaths on the costs of the Coroners and mortuary services, together with an expected reduction in income from public protection services. These pressures are now manifesting in 2021/22 with additional costs projected for the year. This situation would be exacerbated if there were further increases in infections especially over the winter period.

## **Analysis of Risks**

### **– Environment & Community Portfolio**

Although there are no legal Covid-19 restrictions now in place, future increases in infections and reintroduction of some restrictions would add to uncertainty of how long these measures could be in force for. Nor it is yet clear what the longer term wider economic impacts will be and how this will affect services later in the year and beyond.

In respect of waste, the new contracts have been in place since April 2019. Contract costs are subject to volatility as any growth in the number of properties and tonnages collected will incur additional expenditure, due to the extra collections that would be required and the additional waste that is generated. Any fluctuations on the market prices will affect the income from sales of recyclates income. Another potential risk area is recycling paper income. Wet weather affects the quality of the paper collected and therefore may lead to issues arising with the processing of it as 'paper' and a loss of income. Furthermore, latest monitoring has demonstrated the effect of changing economic and working patterns and it is not possible to predict the extent to which some of these trends will become embedded.

Over and above the current impact of Covid-19, Parking will continue to experience fluctuations in both income from On and Off Street Parking as usage varies, as well as changes in enforcement income. Income levels are difficult to predict as accurately as levels of parking are dependent on a wide variety of factors of which some are beyond the Council's control. In addition, enforcement of Moving Traffic Contraventions recently commenced in accordance with the previous decision taken by the Executive. Income projections were based on previously anticipated volumes of traffic, which have been lower as a result of the impact of Covid-19.

Many of the Portfolio's services can be affected by severe weather events which cannot be predicted. In particular, the highways winter service, grounds maintenance and trees.

There is still some uncertainty with regard to TFL funding. Limited short term grant has been allocated to 11th December 2021, at which point a further announcement is expected. No funding for either staff costs or projects has been identified post this date.

#### **– Public Protection & Enforcement Portfolio**

Any high profile inquests or significant increase in volume of cases could increase the cost of the Coroner's service. There is also still some uncertainty with regard to the Coroners core costs for 2021/22.

The provision of a sustainable mortuary service at an affordable cost in the long term is problematic due to variables in demand and a very limited market with little competition.

#### **Comments from the Director of Adult Social Care**

Demand for assessments resulting in support have continued to increase as people become more confident in getting back to 'normal' life. The SPA has kept pace with the increase in demand to discharge patients from acute settings. Keeping pace with demand will remain a challenge as health partners seek to deal with the backlog of admissions and their waiting lists, as well as the expected seasonal increase in activity. Continued funding from health to support discharge has been confirmed to the financial year end; this is currently expected to cover the cost of these packages.

A further tranche of Infection Control and Testing funding to support providers of care has been released and this will be distributed in line with national guidelines. Whilst this will not impact on the adults budget it will provide direct additional support to care providers.

Relationships with partners have continued to be strong and we have jointly used the learning from the pandemic and embedded this in our practice and forward planning.

We continue to focus efforts in the process of hospital discharge to avoid placements through support plans that focus on support at home and promoting independence and by careful development of the Trusted Assessor arrangements.

The Department is closely monitoring the numbers of staff who report that they have been double vaccinated and can therefore meet the requirements to work in residential care settings. We believe that there will be sufficient supply as we head into the busy winter months.

Work continues to deliver savings identified through the Transformation programme and progress is monitored on a monthly basis. New targets are being developed to help offset the overall pressures on the Council's budget as we move out of the pandemic.

#### **Comments from the Director of Housing, Planning and Regeneration**

£1,403k of growth was included in the housing budget for 2021/22 to reflect the continuing pressures in relation to homelessness and the provision of temporary accommodation. A total of £886k savings have also been included to mitigate these pressures.

Whilst approaches remain high, the ongoing supply of acquired properties and prevention work has continued to slow the rate of growth in nightly paid accommodation placements. However there is likely to be increased pressures now that the moratorium on evictions during the pandemic has been lifted as these cases make their way through the courts and the model has above has been adjusted to reflect the increasing placements averaging 15 per month. This position does rely on the supply of acquired properties continuing to come through. This results in a projected £816k overspend on temporary accommodation (net of projected savings), with a £470k overspend on housing overall. As has been reported work is ongoing to increase the supply of affordable housing to continue to mitigate and reduce the current pressures relating to temporary accommodation particularly in relation to the increased ability to secure leased accommodation within temporary accommodation subsidy rates.

A substantial part of Planning Services' work attracts a fee income for the Council, for example the planning application fees. The fee income and volume of work reflects the wider economic circumstances affecting development pressures in the Borough. There is a risk of income variation beyond the Council's immediate control; however, trends are regularly monitored in order that appropriate action can be taken. Action has successfully been taken to negate the risk of Government Designation for Special Measures due to Planning performance for the current year. However, this is based on the actions identified being implemented to reduce the risk of Government Designation in future years.

There is a risk of substantial planning appeal costs being awarded against the Council by the Planning Inspectorate if the Council is found to have acted unreasonably. For major appeals, which can arise unpredictably, there is often a need for specialist external consultant's advice which creates additional costs.

The key risks in the Renewal, Recreation and Housing Portfolio continue to be:

- i) Increased homelessness and the associated costs particularly relating to the increased demand for placements across London.
- ii) Increased rent arrears arising from roll out of Welfare reform and impact of COVID
- iii) Reduced vacant housing association properties coming forward for letting
- iv) Increased maintenance and repairs costs in relation to the travellers site required to maintain health and safety standards
- v) Increase in planning applications and need to ensure application processing is sufficiently resourced
- vi) Increases being seen in construction and maintenance costs

Finally, the immediate and ongoing impacts of the Covid-19 pandemic on budgets are only now becoming apparent. Significant losses in income, in particular from commercial rents, are expected as town centres have been severely affected during lockdown restrictions. There is also likely to be an increase in homeless presentations and families requiring temporary accommodation as the current moratorium on evictions is eased later in the year. The full impact in 2021/22 and future years is difficult to assess at this stage and will be largely dependent on the easing of restrictions and recovery of the wider economy.

### **Comments from the Director of Childrens Services**

The Children, Education and Families Portfolio has an overspend of £1,806,000 for the year.

The Education Division has an underspend of £1,078k. This is mainly to do with SEN transport.

Initial analysis indicates that there are two main causal factors resulting in the forecast overspend position on transport:

Increase in number and complexity of Special Educational Needs and Disabilities - The national increase in EHCPs is widely acknowledged as unsustainable and the rate of increase is accelerating across the country. In Bromley, despite gatekeeping measures, the increase in EHCPs has now reached 17%, higher than the projected increase of 14% used to produce Growth funding assumptions. Additionally, the complexity of children and young people's needs is increasing, particularly Covid-related acute social, emotional and mental health needs, which require specialist provision which is typically costly independent provision outside of Bromley. Transport is often required and although officers seek to minimise costs, transport is often required to meet children's needs.

Transport provider pressures arising from the Covid-19 pandemic - The number of children requiring transport has increased by circa 17%, but this only accounts for part of the increase in costs. The outgoing Transport Manager reports that the unavailability of drivers has resulted in more expensive providers having to be used from the call off framework. Anecdotally, there are reports from across the UK and in Bromley that a large number of former minicab drivers have moved to delivering parcels and takeaway deliveries which were a significant growth area in the pandemic, resulting in drivers and smaller vehicles not being available. In addition, during the pandemic single transport was required for those vulnerable children attending schools and shared cross-Borough arrangements ceased and this further impacted on the cost. Whilst children are now expected to be in school settings post the lockdown the number of drivers available to pick this up has reduced and forced costs up.

Immediate management action was taken on the notification of the forecast budget overspend position. A specialist external transport adviser has undertaken a review of SEN transport arrangements, including benchmarking analysis and a full review of processes and eligibility criteria to identify potential savings. This has enabled significant mitigation proposals to be identified as part of the MTFS process, which would offset the forecast pressures on SEN Transport. In addition work has been undertaken by our AD Strategic Performance resulting in predictive work for the next few years. This work will feature in the regular budget challenge with the Chief Executive and the Director of Finance. This is an area of complexities involving children transitioning from pre-school to primary schools and from primary to secondary schools and onward to colleges. Route planning can only take place in September once school places have been confirmed hence the reporting timetable of November.

There is a current projected overspend in DSG of £2,717k. This will be added to the £1,139k carried forward from 2020/21. This gives us an estimated DSG deficit balance of £3,856k into the new financial year.

The impact of additional legal duties from the SEND Reforms, has led to unsustainable financial pressures on High Needs costs within the DSG. An increase in Government funding (>£5m in 2021/22) is not sufficient to meet the increased costs. We understand that Bromley is one of the last London Boroughs to incur a deficit in the DSG, with some local authorities having deficits in excess of £20m. The legal framework is heavily weighted in favour of parental preference, which is often for independent day and residential provision. Outcomes from Tribunals on the basis of cost are often successful, incurring further legal additional costs to the Local Authority. A further review will be undertaken over the next few months to look at the panel decisions; quality of assessments and consideration of what successful challenges the Local Authority may make to the tribunals.

Despite extensive attempts to gatekeep and reduce the use of independent provision, Bromley had a deficit position of £1,139k in 2020/21, which is forecast to increase by £2.7m in 2021/22. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements.

The number of children and young people requiring an Education, Health and Care Plan and the increase in the complexity of needs is the key driver for increased cost pressures in the SEN placement budget. At 17%, the current growth in EHCPs exceeds the forecast used to project growth funding. In the 2020 calendar year, 453 new EHCPs were issued, up from 274 in 2018 and 352 in 2019. We have sought to commission additional local specialist provision, including a new special free school due to open in 2023, but the needs and tribunal challenges are such that we have no choice but to continue placing children in more costly provision to ensure we are not in default of our legal statutory duties.

The unsustainability of the SEN system is a national issue and there are high expectations being set for the DfE's SEND Review which has continually been delayed and has again now been pushed back to Autumn 2021. Nevertheless, officers are seeking to further reduce costs, within the tight constraints of the legal framework. Officers are working on a deficit recovery plan ahead of this being required by the DfE.

A review of High Needs Funding Bands has commenced, with oversight from the SEND Governance Board and CEF PDS. This will consider how the funding bands can be simplified and to identify where any savings can be made. We continue to work on increases to local specialist provision, including the special free school and increases in Additionally Resourced Provisions, which are specialist classes within mainstream schools.

In Children's Social Care the overspend is £728k. This figure has partially been offset by using one off COVID COMF funding to reduce the in year overspend by £1,500k.

The ongoing impact of C19 on Children Services continues especially in respect of contacts into our MASH – these continue to remain consistently around 1,000 contacts per month with little sign of a reduction. This compares to around 600 in April 2020 and it is the complexity of the families and children that have an added dimension. The courts are still suffering with the backlog and final hearings now being scheduled for 2022 resulting in children remaining in the care system until that decision is made. The courts are only now returning to face to face tribunals since the pandemic but with little court space and Judges there is still pressure to reduce the backlog. The courts continue to be risk averse in making supervision orders even for those Special Guardianship orders, in usual circumstances no order would be expected to be made if an assessment was completed. Such moves result in social work time and increased caseloads restricting the flow as we have done pre pandemic. There are currently 92 children waiting outcomes which is slight reduction from 102 previously. Many of these children's final care plans for permanency are either SGO or Adoption resulting in around 28 children who should come out of the system and would be closed to the LA. The fallout from this pandemic will continue for some considerable time to come particularly in relation to the increasing referral rate and complexity of the children coming into care and we have seen an increase in care for children with disabilities resulting in double the number to 29 which is included in the total number of CLA. The increase in mental health and wellbeing amongst young people has resulted nationally in an increase in suicide and suicidal ideation and with the lack of CAMHS and adult mental health services the risk and support is falling to the Local Authority. To ameliorate this because the Local Authority has no option, we have used the Covid funding to recruit two mental health practitioners to support our children.

We continue to see the significant impact on the most vulnerable families and our efforts to safeguard them but the cost of supporting them through the last year and what will inevitably be the ripple effect in 2021/22. We continue to concentrate on ensuring that children are safeguarded throughout the current crisis and as we move forward over the next year to 12 - 18 months. Of course, if children come into the system and are unable to be reunified within 6 months the likelihood is that these young people will remain long term and move through to increase the numbers and cost as care leavers up until the age of 25 years.

We have returned to for some while now to visiting families face to face unless exceptional circumstances occur Social workers are identifying how fragile families are and how their networks have fallen away resulting in an increase in Child In Need cases. Our Early intervention service for the first time ever has seen waiting lists of 60 plus and as such have pivoted to develop a light touch assessment for some families to ensure that they are supported, preventing crisis and routes into the statutory services.

We are still experience families referred who have not been known to the Local Authority before and is an indication of the impact of Covid where prior they would be reliant on families, friends, networks and community – such referrals are not light touch and have resulted in immediate escalation through to the courts particularly where immobile babies and young children are being harmed. CLA numbers remain high and are at higher levels than were budgeted.

There has been increased requests for support particularly in CWD and whilst our short break provision has now opened the demand for this service has increased and has a limited number of nights available for the number of families requiring this. This has a cumulative effect of increased demand on additional support packages to try and prevent children with complex disabilities entering the care system. A recent example of a placement for one child with complex needs has resulted in 10K per week for all the add on support required in a specialist residential placement resulting in over 500K per year. Whilst the LA will review this weekly to consider if the support can be reduced it is an indication of complexity and severity of children who have substantial disabilities. As stated, we have doubled our looked after population in CWD despite the innovative and expensive care packages put in to support with health provision short breaks. Families resilience has been impacted and particularly children with profound and complex health and challenging sometimes aggressive behaviour. We review annually the contribution from the CCG and will be doing this exercise in November to ensure that we obtain contribution from partners.

During the height of the pandemic we were cautious in relation to closing cases which was acknowledged as good practice by Ofsted, and where children in ordinary circumstances may have been removed from plans multi agency professionals and families have a heightened anxiety requesting the LA to remain involved. We continue to review all CIN cases open over 9 months via our CIN Panel to ensure that we are either able to close or step down. However stepping down to EIS causes increase in the already waiting list.

We are witnessing a higher number of positive cases within the younger generation and whilst the increasing numbers of infection do not necessarily warrant hospitalisation it continues to place strain on families. With the roll out of the vaccine to children 12 years and above it is hoped this will stem some of the issues.

The risks in the Children, Education & Families Portfolio are:-

- i) Recruitment and retention of permanent staff/ ability to recruit skilled staff for the posts vacant and competitive salaries being paid at this time
- ii) Limited supply and increasing costs of residential placements – including the specialist placements for very complex young people. For example Bromley has had in the last 2 years reduced its use of residential mother and baby placements but we have seen an increase in this area with the courts directing such placements which impacts on the cost of our placements budget. The cost of such placements is high and then with the delay to final hearing families are being retained in these placements beyond the assessment.
- iii) Increase in the Looked After Population due to C19 and families being unable to cope.
- iv) Increased complexity of children (SEND).
- v) Impact of Social Work Act 2017 implementation.
- vi) Whilst we have seen partner agencies returning to their usual practice there is still high anxiety amongst them in relation to referrals and hesitancy in ownership around cases being closed to the statutory services and the universal services being responsible.
- vii) Long term closure of short breaks throughout 2020/21 resulting in demand and cost pressures.
- viii) Shortage of local school places.
- ix) Increasing High Needs Block expenditure not matched by a commensurate increase in Government Grant
- x) Continuing impact of 2014 Children and Families Act extending the age range to 25 for Education, Health
- xi) Responsibility of Virtual School (VS) in relation to supporting any child adopted living within Bromley entitled to support – this support can be requested from families and schools and with the Covid this has increased significantly stretching the VS team. We will not know the impact of this change for up to 12 months.

## Adult Care and Health Portfolio Budget Monitoring Summary

2020/21 Actuals £'000	Division Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
<b>PEOPLE DEPARTMENT</b>								
<b>Adult Social Care</b>								
20,905	Assessment and Care Management	23,789	23,884	24,996	1,112	1	1,125	2,455
83	Direct Services	94	59	59	0		0	0
1,505	Quality Assurance & Safeguarding	1,606	1,664	1,636	Cr 28	2	0	0
37,198	Learning Disabilities	38,666	38,554	38,839	285	3	190	1,991
7,734	Mental Health	8,019	7,978	7,909	Cr 69	4	Cr 292	45
775	Placements and Brokerage	828	863	863	0		0	0
Cr 180	Better Care Funding - Protection of Social Care	0	0	Cr 85	Cr 85		0	0
Cr 535	CCG Support for Social Care	0	0	0	0		0	0
0	COVID grants	0	0	Cr 1,000	Cr 1,000		Cr 1,000	0
<b>67,485</b>		<b>73,002</b>	<b>73,002</b>	<b>73,217</b>	<b>215</b>		<b>23</b>	<b>4,491</b>
<b>Integrated Commissioning Service</b>								
1,244	Integrated Commissioning Service	1,379	1,399	1,399	0		0	0
1,096	- Net Expenditure	1,160	1,160	1,160	0		0	0
Cr 1,096	- Recharge to Better Care Fund (Prot of Soc Care)	Cr 1,160	Cr 1,160	Cr 1,160	0		0	0
<b>Better Care Fund</b>								
22,835	- Expenditure	23,605	23,718	23,718	0	5	0	0
Cr 22,859	- Income	Cr 23,631	Cr 23,744	Cr 23,744	0		0	0
<b>Improved Better Care Fund</b>								
10,269	- Expenditure	7,503	10,050	10,050	0	6	0	0
Cr 10,269	- Income	Cr 7,503	Cr 10,050	Cr 10,050	0		0	0
<b>1,220</b>		<b>1,353</b>	<b>1,373</b>	<b>1,373</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>Public Health</b>								
14,835	Public Health	14,971	15,189	15,189	0		0	0
Cr 14,971	Public Health - Grant Income	Cr 15,112	Cr 15,325	Cr 15,325	0		0	0
<b>Cr 136</b>		<b>Cr 141</b>	<b>Cr 136</b>	<b>Cr 136</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>68,569</b>	<b>TOTAL CONTROLLABLE ADULT CARE &amp; HEALTH</b>	<b>74,214</b>	<b>74,239</b>	<b>74,454</b>	<b>215</b>		<b>23</b>	<b>4,491</b>
3,400	<b>TOTAL NON CONTROLLABLE</b>	439	405	425	20		0	0
5,150	<b>TOTAL EXCLUDED RECHARGES</b>	4,991	4,991	4,991	0		0	0
<b>77,119</b>	<b>TOTAL ADULT CARE &amp; HEALTH PORTFOLIO</b>	<b>79,644</b>	<b>79,635</b>	<b>79,870</b>	<b>235</b>		<b>23</b>	<b>4,491</b>

## Reconciliation of Latest Approved Budget

£'000

## 2021/22 Original Budget

79,644

## Carry forwards requests

Better Care Fund		
- expenditure		113
- income	Cr	113
Improved Better Care Fund		
- expenditure		2,547
- income	Cr	2,547
Public Health Grant		
- expenditure		1,855
- income	Cr	1,855
Test and Trace Service Support Grant		
- expenditure		747
- income	Cr	747
Contain Outbreak Management Fund		
- expenditure		3,968
- income	Cr	3,968
Review of s31 Mental Health arrangements		20
Public Health - MOPAC funding		5

## Grants included within Central Contingency

Universal Drug Treatment Grant (PH)		
- expenditure		207
- income	Cr	207

## Items Requested this Cycle:

Public Health Grant Increase		
- expenditure		213
- income	Cr	213
Obesity Grant (PH)		
- expenditure		89
- income	Cr	89

## Other:

2021/22 Repairs & Maintenance Programme	Cr	34
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Latest Approved Budget for 2021/22

79,635

## **REASONS FOR VARIATIONS**

### **1. Assessment and Care Management - Dr £1,112k**

The overspend in Assessment and Care Management can be analysed as follows:

	<u>Current</u>
	<u>Variation</u>
	£'000
<u>Physical Support / Sensory Support / Memory &amp; Cognition</u>	
<b>Services for 65 +</b>	
- Placements	2,240
- Domiciliary Care / Direct Payments Cr	170
- Transformation savings	52
	<u>2,122</u>
<b>Services for 18-64</b>	
- Placements	113
- Domiciliary Care / Direct Payments	<u>117</u>
	<u>230</u>
<b>Other</b>	
- Staffing	32
- Extra Care Housing Cr	76
- Day Care Cr	168
- Transport Cr	225
- Community DoLS Cr	281
- D2A Cr	522
	<u>1,112</u>

The 2020/21 budget includes funding for the full year effect of the September 2020 overspend as reported to committee as part of the September Budget Monitoring report.

#### Services for 65+ - Dr £2,122k

Numbers in residential and nursing care continue to be above the budget provision, currently 30 placements above the budget number of 457, with an overspend being projected of £2,274k for the year. Of this amount £766k relates to costs being incurred for both placements above the Council's guide rates and additional 1-2-1 care required for some service users in some of the residential settings. One of the budget savings from the 2020/21 budget was to minimise placements above the guide rates and officers continue to consider costs when placement's are being agreed, whilst at the same time needing to ensure the service users needs are met. There is a £34k projected underspend in respite care due to services being restricted due to the pandemic.

The overall position on the domiciliary care and direct payments budgets is a projected underspend of £170k, a reduction of £634k since the last reported figure. Domiciliary care is projected to underspend by £312k, a drop of £615k since last time. Number's receiving domiciliary care had been dropping during the pandemic to it's lowest point in May 2021, however since then numbers have increased substantially, leading to a reduced projected underspend. The overspend on direct payments has increased slightly from £123k to £142k.

Savings of £185k were included in the 2021/22 budget, of which £52k remains to be achieved.

#### Services for 18-64+ - Dr £230k

Placements for 18-64 age group are projected to overspend by £125k this year based on current service user numbers, a reduction of £169k since last time. Numbers are currently 1 below budget, with a reduction of 5 placements since May. Due to the expensive nature of placements for this age group, this has resulted in an overspend despite the number being under budget. There is a £12k projected underspend in respite care due to services being restricted due to the pandemic.

The overall position on the domiciliary care and direct payments budgets is a projected overspend of £117k. Domiciliary care is currently projected to overspend by £246k and direct payments to underspend by £129k.

#### Staffing - Dr £32k

Staffing in Assessment & Care Management is currently expected to overspend by £32k. There is a projected overspend of £190k relating to the use of agency staff and where the turnover vacancy factor has not been achieved, offset by £158k projected underspend on the Recruitment & Retention budget.

#### Extra Care Housing - Cr £76k

The hours being delivered in the Extra Care Housing units continue to remain at the minimum level resulting in an expected underspend of £76k. There is a project underway to ensure best use is made of the available Extra Care Housing capacity.

#### Day Care Services - Cr £168k

Day care services have recently started to restart slowly, however for the first 6 months of the year there has been very minor spend on the budget, resulting in an expected underspend of £168k. This amount includes an assumption of a gradual uptake in the service for the remainder of the year reflecting service user choice and wider changes in society/behaviour as a result of the pandemic.

#### Transport - Cr £225k

The reduced use of Day Care services has impacted on the service provided by our external transport providers as most trips relate to attendance at day centres, with an underspend for the year projected of £225k. As with day care there is an assumption of a return to near normal levels during the remainder of the year.

#### Community Deprivation of Liberty Service (CDoLS) - Cr £281k

This service has continued to underspend with a year to date underspend being reported of £281k.

#### Discharge to Assess (D2A) - Cr £522k

Due to Covid-19, discharges from hospital continue to follow a revised pathway in unison with health, funded by government grants. Since the last report, funding from the CCG is now continuing until the end of the financial year, therefore there will not be a call on this budget this year, resulting in an underspend on the whole budget.

### **2. Quality Assurance & Safeguarding - Cr £28k**

This service is responsible for contracts compliance and monitoring for adult social care contracts, adult safeguarding, as well as overseeing the Bromley Safeguarding Adults Board. A minor underspend is currently projected as a result of staff vacancies in the service.

### **3. Learning Disabilities (LD) - Dr £285k**

The 2021/22 LD budget includes funding for anticipated 2021/22 demand-related pressures and the full year effect (FYE) of the 2020/21 overspend but also reductions relating to planned savings.

An overspend of £285k is currently anticipated and this is mainly due to the net impact of pressures arising from new and increased care packages in the first half of 2021/22. Growth funded in the budget for the impact of the 2020/21 overspend slightly exceeded the actual full year effect of the 2020/21 outturn so this is not a factor. An element of projected spend is based on assumptions, for example future services for young people transitioning to adult social care services and increased client needs during the year, and this position is likely to change as the year progresses.

There continues to be uncertainty in relation to COVID and the impact this may have in 2021/22. Reduced expenditure was seen in 2020/21 in relation to the temporary cessation of day services, transport, some clients returning home from their placements, a reduction in domiciliary care services, increased levels of surplus direct payment funds returned and a higher than usual number of deaths.

Recent months have seen spend on domiciliary care services increase to pre-COVID levels but uptake of day services and associated transport remains low. It has been assumed that day activities resume to previous levels in the second half of the year but this may not be the case. The level of returned surplus direct payment funds remains higher than usual and an estimate of £450k for the year has been built in to the September projections. While there is hope that the impact of the pandemic may be less in the current year, considerable uncertainty remains.

The projected cost of additional care packages (£283k) put in place whilst other services were closed due to the COVID pandemic is included within the reported position for LD but this is more than offset by the aforementioned COVID-related reductions in spend. These additional services are currently being reviewed with a view to mainstreaming the care package if there is an ongoing need or tailing off the package if higher levels of support are no longer required.

The 2021/22 LD budget includes a total of £1.2m savings in relation to: increasing the uptake of Shared Lives services; voluntary and community sector support to promote independence; strengths based provision from out of borough providers and action to mitigate growth pressures. £1m remains to be achieved and it is hoped that this will be delivered through the review of high cost packages and ensuring these are best meeting clients' needs, however this is an ambitious target at this point in the year. In addition, this review of high cost packages may be curtailed by the pandemic.

New arrangements for clients with non-complex needs who formerly attended Astley Day Centre continue to be phased in. Non-recurrent underspends as a result of both this phasing and the impact of COVID have been factored in to the current projections. The projected underspend may increase depending on the pace of take up for remaining clients.

The reductions in spend discussed above have all contributed to reducing the in-year overall pressure on LD budgets from new and increased packages, without which the projected overspend would be higher. Many of the reductions are anticipated to be non-recurrent (day services and transport for example) and this is a contributory factor to the projected overspend in a full year being significantly higher: £1,991k. The other major factor is that demand pressures have only a part year effect in 2021/22.

### **4. Mental Health (MH) - Cr £69k**

Similar to Learning Disabilities above, the 2021/22 Mental Health budget includes funding for the full year effect of the 2020/21 overspend. The amount was based on the September 2020 budget monitoring forecast (£832k) but the full year effect of the outturn at the end of the year had reduced to £436k. The effect of this in isolation equates to a starting point for the year of a £396k underspend.

Activity has continued to increase since May, and a projected underspend of £49k is now reported, compared to the previous underspend of £272k, with the majority of the change in relation to placements for Adults aged 18-64.

The recruitment and retention budget for staffing is projected to continue to underspend by £20k.

### **5. Better Care Fund (BCF) - Nil variation**

Other than variations on the protection of social care element, any underspends on Better Care Fund budgets will be carried forward for spending in future years under the pooled budget arrangement with South East London Clinical Commissioning Group (CCG).

### **6. Improved Better Care Fund (IBCF) - Nil Variation**

The total amount of funding available in 2021/22 is:

	£'000
2021/22 IBCF allocation - recurrent	4,636
2021/22 IBCF allocation - non-recurrent (extended for 5th year)	1,677
2021/22 Winter Pressures Grant	1,190
Carry forward from previous years	<u>2,547</u>
	<u>10,050</u>

The non-recurrent IBCF funding of £1,677k has been extended for a fifth year and, for the second year running, this will fund a contribution to a new, 'whole system' reserve that can be called upon in relation to any crisis in the joint health and social care systems.

#### **Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. The Director of Adult Social Care has additional authority in respect of placements.

Since the last report to the Executive, 19 waivers for Adult placements have been agreed for between £50k and £100k and 5 for more than £100k.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive there have been no virements.

## Children, Education and Families Portfolio Budget Monitoring Summary

2020/21 Actuals	Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>EDUCATION CARE &amp; HEALTH SERVICES DEPARTMENT</b>							
	<b>Education Division</b>							
Cr 423	Adult Education Centres	Cr 448	Cr 448	Cr 406	42	1	10	0
644	Schools and Early Years Commissioning & QA	735	735	617	Cr 118	2	Cr 42	0
6,827	SEN and Inclusion	7,707	7,707	9,322	1,615	3	1,234	2,057
126	Strategic Place Planning	103	103	103	0		0	0
Cr 30	Workforce Development & Governor Services	Cr 27	Cr 27	Cr 27	0		0	0
202	Access & Inclusion	184	184	223	39	4	85	0
Cr 1,416	Schools Budgets	Cr 1,482	Cr 1,482	Cr 1,482	0	5	0	0
146	Other Strategic Functions	777	816	816	0		0	0
0	Release of Education Risk Reserve	0	0	Cr 500	Cr 500		0	0
<b>6,076</b>		<b>7,549</b>	<b>7,588</b>	<b>8,666</b>	<b>1,078</b>		<b>1,287</b>	<b>2,057</b>
	<b>Children's Social Care</b>							
1,313	Bromley Youth Support Programme	1,657	1,657	1,772	115	6	0	0
856	Early Intervention and Family Support	1,236	1,236	1,138	Cr 98		0	0
6,379	CLA and Care Leavers	6,839	6,918	7,481	563		1,022	617
16,919	Fostering, Adoption and Resources Management Action	17,778	17,778	19,232	1,454		756	2,743
0	Referral and Assessment Service	0	0	Cr 477	Cr 477		0	0
3,377	Safeguarding and Care Planning East	3,598	3,598	3,694	96		38	0
2,956	Safeguarding and Care Planning West	2,869	2,869	3,052	183		103	0
5,377	Safeguarding and Quality Improvement	5,503	5,503	5,803	300		0	0
Cr 889	COVID grants	Cr 984	Cr 984	Cr 892	92		0	0
0		0	0	Cr 1,500	Cr 1,500		Cr 1,500	0
<b>36,288</b>		<b>38,496</b>	<b>38,575</b>	<b>39,303</b>	<b>728</b>		<b>419</b>	<b>3,360</b>
<b>42,364</b>	<b>TOTAL CONTROLLABLE FOR CHILDREN, EDUCATION &amp; FAMILIES</b>	<b>46,045</b>	<b>46,163</b>	<b>47,969</b>	<b>1,806</b>		<b>1,706</b>	<b>5,417</b>
8,893	<b>Total Non-Controllable</b>	1,582	1,580	1,580	0		0	0
8,531	<b>Total Excluded Recharges</b>	9,000	9,000	9,000	0		0	0
<b>59,788</b>	<b>TOTAL CHILDREN, EDUCATION &amp; FAMILIES PORTFOLIO</b>	<b>56,627</b>	<b>56,743</b>	<b>58,549</b>	<b>1,806</b>		<b>1,706</b>	<b>5,417</b>
	<b>Memorandum Item</b>							
	<b>Sold Services</b>							
Cr 35	Education Psychology Service (RSG Funded)	Cr 113	Cr 113	206	319	7	372	0
Cr 28	Education Welfare Service (RSG Funded)	Cr 22	Cr 22	34	56		54	0
Cr 30	Workforce Development (DSG/RSG Funded)	Cr 30	Cr 30	Cr 30	0		0	0
61	Community Vision Nursery (RSG Funded)	67	67	28	Cr 39		0	0
92	Blenheim Nursery (RSG Funded)	98	98	98	0		0	0
<b>60</b>	<b>Total Sold Services</b>	<b>0</b>	<b>0</b>	<b>336</b>	<b>336</b>		<b>426</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

## Original Budget 2021/22

56,627

## Contingency:

Role of Virtual School Heads to children with a social worker Implementation Grant	100
- expenditure	Cr 100
- income	
Reducing Parental Conflict Workforce Development Grant	
- expenditure	22
- income	Cr 22
Domestic Abuse - Support for Victims	
- expenditure	35
- income	Cr 35
Tackling Troubled Families	
- expenditure	324
- income	Cr 324

## Carry forwards:

Holiday activities and Food Grant	
- expenditure	81
- income	Cr 81
Deed Settlement for Hawes Down Site	
- expenditure	12
- income	Cr 12
NHS England on training for staff	
- expenditure	90
- income	Cr 90
Tackling Troubled Families	

- expenditure		567
- income	Cr	567
Probation Service Grant		
- expenditure		5
- income	Cr	5
Wellbeing for Education		39
North Lodge		79
<b>Items Requested this Cycle:</b>		
COVID Recovery Grant		
- expenditure		69
- income	Cr	69
<b>Other:</b>		
Repairs and Maintenance	Cr	2
<b>Latest Approved Budget for 2021/22</b>		<u><u>56,743</u></u>

## **REASONS FOR VARIATIONS**

### **1. Adult Education - Dr £42k**

The Adult Education service is currently projecting to overspend by £42k. This is due to £68k under collection of income this year. This is then being offset by a £17k underspend on staffing and a £9k underspend on running costs.

### **2. Schools and Early Years Commissioning & QA - Cr £118k**

There is currently expected to be an overspend of £118k in this area that is mainly due to staff vacancies (£109k), with the remaining underspend due to running costs (£9k).

### **3. SEN and Inclusion - Dr £1,615k**

The staffing in this area is currently forecasting an underspend by £228k.

The Education Psychologists are currently in the process of recruiting to the vacant posts in their team. This is causing the statutory service they are required to provide to be underspent by £232k and the Trading Service they offer to the Schools to be overspent by £271k due to the use of expensive agency staff used to provide the service. This is a net overspend of £39k.

SEN Transport is currently forecast to overspend by £1,804k due to increased volumes of children receiving the service follow COVID and other demands on the service. This figure may change during the year as route rationalisation occurs regularly and a complete review takes place as part of the design of the routes at the start of an academic year.

### **4. Access & Inclusion - Dr £39k**

The Education Welfare Service Trading Account is currently expected to under collect on it's income by £55k due to the loss of a number of school contracts.

There is currently expected to be an underspend of £28k in this area on staffing.

There are small overspends on running costs of £12k.

### **5. Schools Budgets (no impact on General Fund)**

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the Schools Budget. Any overspend or underspend must be carried forward to the following years Schools Budget.

There is a current projected overspend in DSG of £3,832k. This will be added to the £1,139k deficit that was carried forward from 2020/21. There is also an increase in the DSG allocation of £1,115k. This would give an overall total DSG deficit of £3,856k. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements. Due to COVID-19 the prior year adjustment to the Early Years Block that is normally announced in July will be announced later in the year - it is currently expected in December.

The in-year overspend is broken down as follows:-

There is an overspend of £25k relating to the hire of classrooms while building work is carried out at the school(s) in question.

There is an underspend of £52k in the Primary Support Team, due to vacant posts and the under use of agency and consultancy costs to provide the service.

The Home and Hospital service has a pressure of £151k due to an overspend on agency and staffing of £180k and running cost underspend of £29k.

The Behaviour Support service is currently expected to underspend by £58k this is mainly due to underspends on staffing.

The Admissions service is currently forecasting an underspend of £18k this is mainly due to staffing that is offset by a small underspend on running costs.

SEN placements service is projected to overspend by a total of £4,069k. These overspends are split as follows:-

Residential Placements - DR £2,054k (Dr £1,736k)

Top-Up Funding - DR £1,492k (Dr £1,281k)

Alternative Provisions and Direct Payments - Dr £642k (Dr £473k)

These overspends are offset by projected underspends in running costs of £101k and new grants announced during the year where some of the allocation is for independent schools of £18k.

The Hearing Unit, Sensory Support, Complex Needs Team, Outreach & Inclusion Services, Pre-School Services and Pupil Support Service are all currently projected to underspend. Most of the underspend relates to lower than expected staffing costs, but there is also a small amount that relates to running costs that are not expected to be incurred during the year. The total of all of these underspends is a £287k.

There is also a total small balance of overspends of £2k.

	Variations £'000	High Needs £'000	Schools £'000	Early Years £'000	Central £'000
Bulge Classes / Classroom Hire		25	0	25	0
Primary Support Team	Cr	52	0	0	0 Cr
Home & Hospital		151	151	0	0
Behaviour Support	Cr	58	58	0	0
Admissions Service	Cr	18	0	0	0 Cr

Other Small Balances		1	0	0	0	1
SEN:						
- Placements		4,069	4,069	0	0	0
- Darrick Wood Hearing Unit	Cr	84	Cr 84	0	0	0
- Sensory Support	Cr	39	Cr 39	0	0	0
- Complex Needs Team	Cr	51	Cr 51	0	0	0
- Outreach & Inclusion Service	Cr	80	Cr 80	0	0	0
- High Needs Pre-school Service	Cr	13	Cr 13	0	0	0
- Pupil Support Services	Cr	20	Cr 20	0	0	0
- Other Small SEN Balances		1	1	0	0	0
<b>Total</b>		<b>3,832</b>	<b>3,876</b>	<b>25</b>	<b>0 Cr</b>	<b>69</b>

## **7. Children's Social Care - Dr £728k**

The current budget variation for the Children's Social Care Division is projected to be an overspend of £2,228k. Despite additional funding being secured in the 2021/22 budget, continued increases in the number of children being looked after together with the cost of placements has continued to put considerable strain on the budget. This overspend has been offset by a £1,500k of COVID Grant funding, reducing the overall overspend down to £728k.

### **Bromley Youth Support Programme - Dr £115k**

The overspend in this area is due to £29k staffing related overspends and £86k worth of unachievable income.

### **Early Intervention and Family Support - Cr £98k**

The overspend in this area is due to an underspend of £90k on staffing, with the remaining £8k relating to various underspends in running costs.

### **CLA and Care Leavers - Dr £563k**

The overspend in this area relates accommodation and support costs in relation to the Children Looked After placement of £563k.

### **Fostering, Adoption and Resources - £977k**

This area is projected to overspend by £977k (after management actions). £919k of this overspend relates to placements and is detailed below, the remaining £58k relates to overspending in the staffing budgets.

The budget for children's placements is currently projected to overspend by £919k this year (after management actions). This amount is analysed by placement type below.

- Community Home's / Community Home's with Education - Dr £876k (Dr £159k)
- Boarding Schools - Cr £30k (Cr £117k)
- Fostering services (IFA's) - Dr £271k (Dr £973k)
- Fostering services (In-house, including SGO's and Kinship) Cr £192k - (Cr £256k)
- Adoption placements - Cr £6k (Cr £3k)

### **Referral and Assessment Service - Dr £96k**

The projected variance relates to services to people with No Recourse to Public Funds (NRPF), which is currently projecting an overspend of £38k, an overspend on staffing of £38k and an overspend of £20k on running costs.

### **Safeguarding and Care Planning East - Dr £183k**

The budget currently projected to overspend by £183k. This is due to staffing pressures (£22k) and £21k relating to running costs. Additionally, the community and residential parenting assessments is forecast to overspend by £140k.

### **Safeguarding and Care Planning West - Dr £300k**

The budget currently projected to overspend by £300k. This is due to a forecasted staffing underspend of £7k that is offsetting the pressures relating to the running costs of £29k and the community and residential parenting assessments is forecast of £278k.

### **Safeguarding and Quality Improvement - Dr 92k**

The budget is currently projected to overspend by £92k. This is due to a staffing overspend of £11k, with other staff related costs of £117k. These are offset by a projected underspend of £36k on running costs.

## **8. Sold Services (net budgets)**

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

### **Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. Since the last report to the Executive, there has been no waivers in the Education area. In Children's Social Care there were 5 waivers agreed for placements of between £50k and £100k, 1 between £100k and £150k, 2 between £150k and £200k and 12 over £200k.

### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there have been 0 virements.

## Environment &amp; Community Portfolio Budget Monitoring Summary

2020/21 Actuals £'000	Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>ENVIRONMENT &amp; COMMUNITY PORTFOLIO</b>							
	<b>Street Scene &amp; Green Spaces</b>							
5,876	Parks and Green Spaces	5,726	5,844	5,968	124	1	0	0
Cr 189	Business Support and Markets	Cr 80	Cr 80	60	140	2	80	0
17,936	Waste Services	18,515	19,364	20,134	770	3	150	800
5,665	Street Environment	5,685	5,759	5,759	0		0	0
221	Street Regulation	227	228	219	Cr 9	4	5	0
1,240	Management and Contract Support	1,416	1,446	1,446	0		0	0
1,010	Arboriculture Management	732	732	832	100	5	0	0
	COVID grants			Cr 100	Cr 100		Cr 100	0
<b>31,759</b>		<b>32,221</b>	<b>33,293</b>	<b>34,318</b>	<b>1,025</b>		<b>135</b>	<b>800</b>
	<b>Transport Operations and Depot</b>							
574	Transport Operations and Depot Management	742	712	626	Cr 86	6	Cr 100	0
<b>574</b>		<b>742</b>	<b>712</b>	<b>626</b>	<b>Cr 86</b>		<b>Cr 100</b>	<b>0</b>
	<b>Traffic, Parking and Highways</b>							
Cr 36	Traffic & Road Safety	132	125	92	Cr 33	7	0	0
Cr 8,014	Parking	Cr 7,574	Cr 7,574	Cr 7,827	Cr 253	8 - 13	454	0
6,133	Highways (including London Permit Scheme)	6,240	6,440	6,333	Cr 107	14	0	0
	COVID grants	0	0	Cr 340	Cr 340		Cr 340	0
<b>Cr 1,917</b>		<b>Cr 1,202</b>	<b>Cr 1,009</b>	<b>Cr 1,742</b>	<b>Cr 733</b>		<b>114</b>	<b>0</b>
<b>30,416</b>	<b>TOTAL CONTROLLABLE</b>	<b>31,761</b>	<b>32,996</b>	<b>33,202</b>	<b>206</b>		<b>149</b>	<b>800</b>
7,276	<b>TOTAL NON-CONTROLLABLE</b>	6,619	6,645	6,658	13	15	0	0
2,511	<b>TOTAL EXCLUDED RECHARGES</b>	2,112	2,112	2,112	0		0	0
<b>40,203</b>	<b>PORTFOLIO TOTAL</b>	<b>40,492</b>	<b>41,753</b>	<b>41,972</b>	<b>219</b>		<b>149</b>	<b>800</b>

Reconciliation of Latest Approved Budget

£'000

Original Budget 2021/22

40,492

**Carry Forward Requests**

Street Lighting upgrades

200

Clinically Extremely Vulnerable COVID Grant:

- expenditure

275

- income

Cr 275

**Central Contingency Adjustments**

Contract inflation:

Waste Services

265

Street Environment

77

Grounds Maintenance

106

Waste Services Growth to mitigate residual waste increased tonnage

587

**Other**

Repairs &amp; Maintenance programme

26

Latest Approved Budget for 2021/22

41,753

## **REASONS FOR VARIATIONS**

### **1. Parks & Green Spaces Dr £124k**

There is now a projected overspend of £124k on these budgets, compared to no variation reported previously.

Utilities are expected to overspend by £39k due to excess water usage at cemeteries and additional gas charges, plus £12k for rents and business rates. An overspend of a further £26k is anticipated due to required works at the Depot.

A £33k overspend is expected based on current levels of spend on cutting back overhanging vegetation at various locations. There is also a £7k projected shortfall in floral bed sponsorship income due to the current economic climate following COVID-19 restrictions.

A small £7k overspend is forecast due to enhanced COVID-19 cleansing until the end of June 2021.

### **2. Business Support and Markets Dr £140k**

Street Traders licence income is still projecting a £70k shortfall due to the effects of COVID-19 restrictions during the first few months of the financial year, which is unchanged since Q1. Changes to legislation for pavement licenses has also reduced the number of street trader licenses applied for.

Advertising income is projected to underachieve by £10k due to the continued COVID-19 restrictions during the first part of the financial year, which is also unchanged since last monitoring. The return of this income stream during the later months of the year is anticipated to be slow.

Market income is now projecting to underachieve by £70k which was not anticipated at Q1. This shortfall is due to the effects of COVID-19 restrictions during the first few months of the financial year and income not yet recovering to pre COVID levels. This may be a long term effect as the number of market traders has declined.

Other minor variations within Business Support and Markets, within staffing and supplies and services are now anticipated to underspend by £10k this financial year.

### **3. Waste Services Dr £770k**

Waste Services budgets are now forecast to overspend by £770k, which represents an increase of £620k since the last report.

These variations are mainly due to the ongoing impact of COVID-19 restrictions and measures affecting this service in the earlier part of the year, and the longer term impact of permanent changes in resident's habits, particularly the continued tendency to work from home. They are as follows:

Reduced income of £225k from Trade Waste Collection customers is forecast as a result of lockdown measures affecting businesses during the first quarter of 2021/22. It is now anticipated that this income stream will not fully recover as a number of businesses have ceased trading and others are purchasing services from alternative providers. This income stream will be observed closely during the remainder of this financial year.

However, waste disposal costs for Trade Waste Collection customers is forecast to underspent by £28k as a result of the reduction in waste being collected during periods when businesses were closed.

There is a total forecast cost pressure of £800k as a result of a projected increase in recycling processing costs (£535k) and waste handling contractor charges (£265k). Residential waste volumes in the first half of the year were higher than expected as people continued to work from home during further lockdown periods, as well as having to intermittently spend periods of self isolation at home during the financial year to date. This trend has continued during quarter 2 of 2021/22 and it now appears there will be a long term impact due to a permanent change to flexible/remote working for many organisations. The service will continue to monitor residential waste costs carefully during the remainder of the financial year. When the Council's budget for 2021/22 was approved by Executive in February 2021, provision to reflect the risk of a possible increase in waste volumes was included in Central Contingency. Therefore additional budget of £587k has now been draw down to partially address this pressure in 2021/22 but this cost pressure will need to be taken into account for future years as an full year ongoing effect of £800k is projected.

An increase in relevant property numbers, subsequent to a full review in 2020, has resulted in a projected cost pressure of £120k relating to the domestic waste collection costs.

Recycling income is projected to exceed current income targets by £181k due to the continued high tonnage of waste. However fluctuating price indices, especially paper and card, and the effects of wet weather, mean this income stream cannot fully offset increased processing and waste handling costs. This income will be continued to be monitored carefully during the remainder of the financial year.

The Green Garden Waste service is expected to overspend by £335k this financial year. Customer numbers continue to increase resulting in additional projected income of £549k. However this is offset by projected increased collection and disposal costs of £668k. Purchase and delivery costs of green garden waste bins to new customers are projected to exceed budget by £201k. This cost pressure is anticipated to be a one off this financial year due to the high level of growth in this service. Replacement bins are only required every 3 to 4 years and therefore requirements should be contained within budget in future years when it is expected customer numbers will plateau. The green garden waste satellite sites are forecast to overspend by £15k this financial year.

A number of other small variations within supplies and services are forecast to result in a further £86k cost pressure this financial year.

<b>Summary of overall variations within Waste Services</b>	<b>£'000</b>
Income from Trade Waste collection customers	225
Trade Waste Disposal costs	Cr 28
Recycling income	Cr 181
Recycling processing costs	535
Collection and disposal of residual waste	385
Draw down of waste growth budget from contingency	Cr 587
Green Garden Waste Services	335
Minor variations	86
<b>Total variation for Waste Services</b>	<b>770</b>

#### **4. Street Regulation Cr £9k**

There is now a £9k projected overachievement of income relating to dog walking licences, which was not anticipated at Q1.

#### **5. Arboriculture Management Dr £100k**

Tree maintenance is now projecting to be overspent by £100k compared to a balanced budget position previously reported. This is mainly due to the volume of statutory tree surveys and associated remedial works required within the Borough. Staff vacancies in previous years have contributed towards a backlog of works that needed to be undertaken.

#### **6. Transport Operations and Depot Management Cr£86k**

Salaries are projected to underspend by £45k due to staff vacancies and reduced working hours. Business rates are forecast to be in line with last financial year and therefore result in a £40k underspend. Depot security charges to Veolia are forecast to overachieve by £18k. There is a projected overspend relating to cleaning costs of £17k which is partly due to additional COVID cleaning requirements. There has been an overall small decrease of £14k in the projected underspend since Q1.

#### **7. Traffic & Road Safety Cr£15k**

There are projected underspends against LBB funded staffing budgets of £39k mainly due to an MG6 vacancy and part-time staff working in fully budgeted posts. TfL have confirmed LIP funding to 11 December 2021, however future funding remains uncertain and therefore the underspend on LBB funded posts may be required to offset a potential LIP shortfall for the remainder of the financial year and therefore the underspend has not been included as a variation at this stage.

The Assistant Director of Traffic & Parking continues to work closely with TfL to understand the situation for future funding from 11 December and beyond and mitigating action will be prepared including a full service redesign.

Advertising income due from JC Decaux is expected to exceed budget by £28k as this income stream has recovered well in recent months.

From activity levels to August 2021, income for road closure charges is expected to achieve budget. This budget will be monitored closely as lockdown easing progresses and any potential surplus may be required to fund any TFL LIP funding gaps that may arise post-11 December.

A £5k surplus is anticipated for the year for white bar markings. There has been an increase in activity due to applicants now working from home and requiring white bar markings at their homes. This income stream will be monitored as it may be a one-off benefit this financial year.

**Parking Cr £253k**

**8. Income from Bus Lane Contraventions - Dr £273k**

There is a projected shortfall of £273k for bus lane enforcement, which is an increase of £152k since Q1. Activity levels to date are achieving approximately 70% of the same period in 2019-20. Reduced traffic levels appear to have impacted ticket numbers at Widmore Road and Crystal Palace Park Road. There has been a camera outage at Cray Avenue, the second highest performing camera this financial year, since mid-June with no repair date currently scheduled, with an approximate loss of £14.5k to date.

**9. Off/On Street Car Parking Dr £321k**

There is a projected deficit of £459k for Off and On Street parking income which continues to underachieve, which is an adverse movement of £170k since the last reported position. This is mainly due to the ongoing Covid-19 pandemic resulting in an overall reduction in parking use due to lockdown restrictions and general behaviour change. For activity levels to August 2021, some recovery has been seen in On Street parking which is operating at 79% pre-Covid levels, and the last three months have achieved 94% of budget. However, recovery has been slower in surface car parks which are operating at 67% pre-Covid position and the last three months have achieved 91% of budget. Unfortunately MSCP income remains low, achieving around 61% of the same period in 2019-20 and the last three months achieved an average of 71%. It is anticipated the Civic Centre MSCP will continue to offer free vaccination parking and options need to be explored to mitigate a potential impact on the usual Christmas shopping spike seen in December, possibly by deploying marshals, or restricting the number of vaccine spaces temporarily. Officers are currently undertaking a review of car parks, paying particular attention to The Hill MSCP which is performing particularly poorly.

Fee income generated from cashless parking continues to grow approximately 5% month on month, and as such is expected to exceed its income target by £128k.

There are a number of minor variations on range other parking budgets resulting in a net overall underspend of £10k.

This overall projected overspend for Off and On Street parking is detailed below:

<b>Summary of variations within Off/On Street Car Parking</b>	<b>OFF ST £'000</b>	<b>ON ST £'000</b>	<b>Total £'000</b>
Off/On Street Car Parking income	347	112	459
RingGo SMS & Convenience Fees	Cr 43	Cr 85	Cr 128
	Cr 16	6 Cr	10
<b>Total variations within Off/On Street Parking</b>	<b>288</b>	<b>33</b>	<b>321</b>

**10. Permit Parking Cr £111k**

An overachievement of income of £111k is now anticipated for permit parking, compared to £15k at Q1. Activity to August 2021 remains strong and indicates growth against pre-Covid years of 6% and it is hoped this trend will continue throughout the financial year. This includes projected underspends against credit card commission costs of £5k, and £4k against the APCOA contract.

**11. Car Parking Enforcement Cr £448k**

Based on activity levels to August 2021, there is now a projected overachievement of income of £435k from PCNs issued by enforcement officers. This compares to a projected shortfall of £285k at Q1. Ticket numbers have recovered significantly, and if current levels of issuance continue, levels will be up to those seen in 2016-17. The Head of Shared Parking Services has advised that although not contractually obliged, more CEOs are enforcing on Sundays which may have contributed to the high ticket numbers.

There is a projected shortfall of income of £13k from PCNs issued from CCTV cameras at schools, as cameras have not been relocated despite previous investigations by officers into moving cameras that are under performing.

There is a projected underspend of £17k for credit card commission costs and £2k against third party payments. There have been defaults against the APCOA contract to date of £7k for CEO errors.

This overall projected underspend for Enforcement is detailed below:

<b>Summary of variations within Car Parking Enforcement</b>	<b>£'000</b>
PCNs issued by wardens	Cr 435
PCNs issued from CCTV enforcement camera	13
APCOA Defaults	Cr 7
Credit Card Commission	Cr 17
Third Party Payments	Cr 2
<b>Total variations within Car Parking Enforcement</b>	<b><u>Cr 448</u></b>

## **12. Parking Shared Service Cr £221k**

There is a net projected underspend of £221k for the Parking Shared Service mainly due to underspends on staffing as a result of vacancies across both boroughs as well as a reduction in the number of agency staff employed. A review of staffing structures is currently in progress. The underspend reported at Q1 was £200k.

## **13. Parking Expenditure Variations Cr £67k**

There are other variations across the service totalling a potential underspend of Cr £67k mainly due to savings against Traffic Committee Fees for London and a projected underspend on rental costs. These were not anticipated at Q1.

<b>Summary of overall variations within Parking:</b>	<b>£'000</b>
Bus Routes Enforcement	273
Off Street Car Parking	288
On Street Car Parking	33
Permit Parking	Cr 111
Car Parking Enforcement	Cr 448
Parking Shared Services	Cr 221
Parking Expenditure Variations	Cr 67
<b>Total variation for Parking</b>	<b><u>Cr 253</u></b>

## **14. Highways Cr £107k**

Staffing is forecast to underspend by £27k this financial year mainly due to a number of vacant posts. There is a projected £28k loss of income on streetworks in respect of permits, Section74 charges, fixed penalty notices and inspections based on the current levels of activity. The 2021/22 payments for the Traffic signal maintenance will underspend by £102k this financial year. These costs vary year by year and are determined by TfL. Other minor variations within supplies and services account for the remaining underspend.

No variations were anticipated at Q1.

## **15. Non Controllable Dr £13k**

Rental Income remains under pressure in all portfolios following the impact of COVID and the ability for tenants in all sectors to pay rents. As the year progresses it is anticipated that further shortfalls will arise. The £13k currently forecast relates to a number of small deficits in rental income across Environmental services during Q1 & Q2.

## **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waivers over £50k have been actioned.

## **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Public Protection &amp; Enforcement Budget Monitoring Summary

2020/21 Actuals £'000	Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>Public Protection</b>							
370	Community Safety	401	408	394	Cr 14	1	0	0
137	Emergency Planning	141	141	160	19	2	0	0
574	Mortuary & Coroners Service	580	580	780	200	3	469	0
1,457	Public Protection	1,414	1,407	1,377	Cr 30	4	0	0
	COVID grants	0	0	Cr 175	Cr 175		Cr 469	0
<b>2,538</b>	<b>TOTAL CONTROLLABLE</b>	<b>2,536</b>	<b>2,536</b>	<b>2,536</b>	<b>0</b>		<b>0</b>	<b>0</b>
379	<b>TOTAL NON CONTROLLABLE</b>	6	6	6	0		0	0
928	<b>TOTAL EXCLUDED RECHARGES</b>	810	810	810	0		0	0
<b>3,845</b>	<b>PORTFOLIO TOTAL</b>	<b>3,352</b>	<b>3,352</b>	<b>3,352</b>	<b>0</b>		<b>0</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

## Original Budget 2021/22

3,352

## Carry Forward Requests approved from 2020/21

Asset Recovery Incentivisation Scheme Expenditure		48
Asset Recovery Incentivisation Scheme Income	Cr	48

MOPAC Grant Expenditure		28
MOPAC Grant Income	Cr	28

## Other

## Latest Approved Budget for 2021/22

3,352

## **REASONS FOR VARIATIONS**

### **1. Community Safety Cr £14k**

Salaries are projected to overspend by £25k due to agency cover of staff maternity leave. This is offset by a £47k underspend relating to kennel fees in line with prior years. There are other small variations within supplies and services totalling a £8k overspend.

### **2. Emergency Planning Dr £19k**

Salaries are expected to overspend by £14k due to additional and ongoing on-call costs. There will be £10k of expenditure incurred for the purchase of new software for a Council-wide Emergency Notification system, but there are other minor variations within supplies and services resulting in a small £5k underspend.

### **3. Mortuary & Coroners Service Dr £200k**

Additional expenditure of £67k has been incurred so far this financial year. This relates to the pan London shared costs for the additional emergency mortuary provision put in place as a result of COVID-19. Since April 2020, the total cost to LBB has been £1.47m, with £469k relating to 2021/22. However, Bromley have since been notified of a partial refund of £402k, reducing the figure to a total of £1.07m, with £67k relating to 2021/22. Further COVID-related mortuary costs in the Borough are anticipated this winter resulting in a further £84k of overspend. Coroners costs are forecast to exceed budget by £49k according to the latest projected expenditure figures provided by the Consortium.

### **4. Public Protection Cr £30k**

Staffing is projected to underspend by £63k. There are a number of vacancies to be filled and also part time employees in some full time posts. However this will be partly offset by £30k of IT consultancy costs due to a joint project to be undertaken with Planning to review Uniform with a view to replacing this system.

There is an additional expenditure of £20k for the purchase of new computer equipment including screens and keyboards. Costs of £20k will also be incurred relating to BT project management costs for the design of online payments and forms, and there is a further cost of £21k for software licenses. These are one-off project costs which should not reoccur next financial.

Houses in Multiple Occupation income is projected to overachieve by £62k and this will be used to fund project costs of £41k relating to investigations of unlicensed properties, as well as offsetting the £21k of BT project costs detailed above.

There is £20k of income anticipated relating to letting agency income. New legislation allows for penalty payments to be raised against letting agents who are not meeting statutory conditions. The extent to which this is a recurring income stream will be monitored. There is also grant income of £11k to fund food safety officers to educate businesses about food cross contamination. Related costs are reflected in the staffing variation

License income has not recovered fully due to the number of businesses ceasing to trade during COVID lockdown restrictions. It is anticipated that this financial year there will be a £24k shortfall in income achieved through this stream.

There are a number of small variations across supplies and services forecast totalling a further £30k underspend this financial

### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers over £50k have been actioned.

### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Renewal, Recreation &amp; Housing Budget Monitoring Summary

2020/21 Actuals £'000	Division Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>ENVIRONMENT AND COMMUNITY SERVICES DEPARTMENT</b>							
	<b>Planning</b>							
32	Building Control	82	82	227	145	1	70	0
Cr 130	Land Charges	Cr 128	Cr 128	Cr 188	Cr 60	2	Cr 100	0
1,505	Planning	1,719	1,824	1,771	Cr 53	3	Cr 130	0
<b>1,407</b>		<b>1,673</b>	<b>1,778</b>	<b>1,810</b>	<b>32</b>		<b>Cr 160</b>	<b>0</b>
	<b>Recreation</b>							
897	Culture	827	927	1,055	128	4	0	0
4,729	Libraries	4,672	4,685	4,679	Cr 6	5	0	0
87	Town Centre Management & Business Support	79	79	69	Cr 10	6	40	0
<b>5,713</b>		<b>5,578</b>	<b>5,691</b>	<b>5,803</b>	<b>112</b>		<b>40</b>	<b>0</b>
	<b>Operational Housing</b>							
683	Supporting People	1,029	1,029	899	Cr 130	7	Cr 131	0
8,358	Housing Needs	8,807	8,807	9,942	1,135	8	792	Cr 38
0	Enabling Activities	0	0	0	0		0	0
Cr 1,863	Housing Benefits	Cr 1,961	Cr 1,961	#####	0		0	0
214	Housing Improvement	Cr 21	Cr 21	Cr 56	Cr 35	9	0	0
0	COVID grants	0	0	Cr 500	Cr 500		Cr 500	0
<b>7,392</b>		<b>7,854</b>	<b>7,854</b>	<b>8,324</b>	<b>470</b>		<b>161</b>	<b>Cr 38</b>
<b>14,512</b>	<b>Total Controllable</b>	<b>15,105</b>	<b>15,323</b>	<b>15,937</b>	<b>614</b>		<b>41</b>	<b>Cr 38</b>
1,362	<b>TOTAL NON CONTROLLABLE</b>	Cr 865	Cr 826	Cr 447	379	10	190	0
5,724	<b>TOTAL EXCLUDED RECHARGES</b>	5,464	5,464	5,464	0		0	0
<b>21,598</b>	<b>TOTAL RR &amp; H PORTFOLIO TOTAL</b>	<b>19,704</b>	<b>19,961</b>	<b>20,954</b>	<b>993</b>		<b>231</b>	<b>Cr 38</b>

## Reconciliation of Latest Approved Budget

£'000

## Original budget 2021/22

19,704

## Items Approved:

## Carry Forward Requests

Next Steps Accommodation Programme	239
Next Steps Accommodation Programme	Cr 239
Rough Sleepers Initiative Grant	70
Rough Sleepers Initiative Grant	Cr 70
Homelessness Reduction Grant	89
Homelessness Reduction Grant	Cr 89
Project X Implementation	105
Asset Recovery Incentivisation Scheme Expenditure	85
Asset Recovery Incentivisation Scheme Income	Cr 85
Historic England Hydro works Grant Expenditure	37
Historic England Hydro works Grant Income	Cr 37
Custom Build Grant Expenditure	75
Custom Build Grant Income	Cr 75
New Homes Bonus - Regeneration	73
Discretionary Business Grants Expenditure	7,388
Discretionary Business Grants Income	Cr 7,388

## Central Contingency Adjustments

Rough Sleepers Initiative Grant	315
Rough Sleepers Initiative Grant	Cr 315
Accommodation for Ex-Offenders	113
Accommodation for Ex-Offenders	Cr 113

## Other

R&M Planned Maintenance adjustment	
Culture and Regeneration	100
Operational Housing	Cr 61
Household Support Fund expenditure	1,868
Household Support Fund grant income	Cr 1,868
Resources for Crystal Palace Park Transfer to the Trust	40

## Latest Approved Budget for 2021/22

19,961

## **REASONS FOR VARIATIONS**

### **1. Building Control Dr £145k**

There is a decrease in the number of applications and therefore a reduction in income in this area. This is partially due to the continued impact that COVID-19 restrictions are having on activity, but also as a result of residents choosing to buy these services from Independent Approved Inspectors. Deposits of plans and First Inspections are the income streams that are affected most. A £205k shortfall of income is currently projected within Building Control. The service is currently holding some vacant posts and staffing is forecast at £60k under budget. In accordance with Building Account Regulations and as in previous years, it is envisaged that the net deficit of £145k will need to be drawn down from the earmarked reserve for the Building Control Charging Account, which would leave a deficit balance of £97k to be recovered in future years. A review of charges is currently being undertaken.

### **2. Local Land Charges Cr £60k**

There is a recent increase in the number of searches and therefore an overachievement of income of £60k is forecast in this area. At this stage the service cannot confirm if the current high number of searches will continue but are optimistic that an increased level of applications will continue longer term. Staffing is forecast to underspend by £10k this financial year. In accordance with regulations and as in previous years, the net credit of £60k will be transferred to the Land Charges reserve, increasing the credit balance to £105k to be adjusted in future years.

### **3. Planning Cr £53k**

Subsequent to the initial marked increase in the number of planning applications at the beginning of the financial year the numbers have now levelled out and this income stream is currently forecast to be on budget. This income stream will be monitored carefully as more data becomes available during the financial year. Planning pre-apps are currently forecast to exceed the income target by £30k. The £33k budget for local plan implementation will not be spent this financial year as there are no plans to undertake this work currently. Appeals awarded this financial year will result in a further £10k overspend.

### **4. Culture Dr £128k**

Staffing is projected to overspend by £105k this financial year. This is due to staff undertaking COVID-19 support tasks instead of their usual capital project work meaning these staffing costs cannot be funded through the capital programme. There are £20k of costs associated with the installation of ventilation systems at the learning shops to comply with COVID-19 recommendations. Other variations will result in a small £3k overspend.

The Executive agreed in March to provide conditional financial support to MyTime, the operator of the Council's leisure sites, in recognition of the impact of Covid-19 on the leisure sector. So far, no payments have been necessary as MyTime's trading performance since reopening has exceeded expectations. Therefore at this stage, no variation is reported; however, the latest position will be reviewed by the Executive in November, including consideration of any further conditional support that may be offered for the remainder of the financial year. This situation continues to be subject to detailed scrutiny and monitoring and any updates will be reflected in future rounds of monitoring.

In addition to any direct financial support, the Executive also agreed to waive rental payments that are due on its leisure sites, subject to ongoing review. A waiver of six months has so far been agreed. The controllable budget for this is within the Resources, Commissioning & Contract Management Portfolio.

### **5. Libraries Cr £6k**

There is a small underspend of £6k projected across the library services relating to staffing and rents.

### **6. Town Centre Management & Business Support Cr £10k**

Staffing is forecast to underspend this financial year by £19k due to a vacant post. Business support grant distribution costs are forecast to be in the region of £57k and £48k of New Burdens Grant has been awarded to partly offset these costs. Distribution costs and grant awarded may increase and this will be monitored closely during the remainder of the financial year.

### **7. Supporting People Cr £130k**

The Supporting People budget is currently forecast to underspend by £130k on the SLA contracts. Gateway reviews are planned for a number of these contracts during 2021-22 which may result in increased costs as the current prices have been fixed for a number of years, as well as potential increases in provision.

### **8. Housing Needs Dr £1,135k**

Temporary accommodation is currently projected to overspend by £964k. The projection is based on the number of current clients as at the end of September 2021 and an assumed increase of 15 clients each month for the next 6 months. This assumption reflects an expectation of higher numbers of evictions this year. An early provision of £200k for non-recovery of rent arrears has also been assumed at this point.

At the start of 2021-22 the number of clients in Nightly Paid Accommodation was 1,181 and currently stands at 1,191. It is currently expected that numbers will increase to around 1,382 by the end of the financial year, at an average cost of around £6,300 per property per annum.

These numbers exclude other schemes like More Homes Bromley, Orchard & Shipman, ex-residential care homes, and the Bromley Private Sector Leasing Scheme. Once these have been included there are currently in excess of 1,800 households placed in temporary accommodation to whom the Council has a statutory rehousing duty under the homelessness legislation.

Transformation savings totalling £491k had been identified for 2021-22 with the following schemes planned to be completed to provide a longer term alternative to expensive nightly paid accommodation: Burnt Ash Lane, Bushell Way & Anerley Town Hall car park schemes (60 units total) - saving £179k; Beehive Phase 2 (26 units) - £123k; Orchard & Shipman Joint Venture (c280 units acquired over 12-24 months) - £189k. The Full Year Effect of these savings is estimated at around £2.3m. Since the May budget monitoring, there has been progress with the Beehive Phase 2 programme and the in-year savings have been achieved and are now reflected in the Nightly Paid Accommodation forecast. The other schemes, however, have been delayed and a revised expected saving is now show below.

The Travellers Site service is expected to overspend on the utilities budget by £24k and an underachievement of the Site Fee Income budget of £42k due to some plots remaining void for the remainder of 2021-22.

In-year total salary underspends of £7k have been identified as areas of the service face challenges in recruiting appropriate staff. The turnover savings target has been achieved and additional underspends are now forecast.

<b>Summary of overall variations within Housing Needs:</b>	<b>£'000</b>
Temporary Accommodation - current numbers and assumed in-year increases	964
Temporary Accommodation - bad debt provision	200
Temporary Accommodation - transformation savings	Cr 148
Travellers Sites	66
Salaries	Cr 7
Property Related costs	60
<b>Total variation for Housing Needs</b>	<b><u><u>1,135</u></u></b>

#### **9. Housing Improvement Cr £35k**

There are in-year underspends on salaries in the Housing Improvement service, with the expectation that the vacant posts will be not filled until March 2022.

#### **10. Non Controllable Dr £380k**

Rental Income remains under pressure in all portfolios following the impact of COVID and the ability for tenants in all sectors to pay rents. As the year progresses it is anticipated that further shortfalls will arise. Rental waivers of c£380k to September 2021 have already been agreed with one tenant.

#### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Resources, Commissioning &amp; Contracts Management Portfolio Budget Monitoring Summary

2020/21 Actuals £'000		2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>CHIEF EXECUTIVE'S DEPARTMENT</b>							
	<b>FINANCIAL SERVICES DIVISION</b>							
233	Director of Finance & Other	242	242	242	0		0	0
7,725	Exchequer - Revenue & Benefits and Payments & Income	7,948	7,948	7,863	Cr 85	1	0	0
448	Financial Accounting	593	593	593	0		0	0
1,579	Management Accounting	1,705	1,740	1,729	Cr 11	2	0	0
940	Audit	798	828	828	0		0	0
<b>10,925</b>	<b>Total Financial Services Division</b>	<b>11,286</b>	<b>11,351</b>	<b>11,255</b>	<b>Cr 96</b>		<b>0</b>	<b>0</b>
	<b>CORPORATE SERVICES DIVISION</b>							
5,565	<b>Information Systems &amp; Telephony</b>	5,578	5,779	5,779	0		0	0
	<b>Legal Services &amp; Democracy</b>							
366	Electoral	370	400	400	0		0	0
307	Democratic Services	366	366	354	Cr 12	3	0	0
1,068	Members Allowances	1,095	1,095	1,073	Cr 22	4	0	0
2,359	Legal Services	2,142	2,312	2,415	103	5	0	0
497	Procurement and Data Management	533	533	563	30	6	0	0
170	<b>Management and Other (Corporate Services)</b>	165	165	165	0		0	0
<b>10,332</b>	<b>Total Corporate Services Division</b>	<b>10,249</b>	<b>10,650</b>	<b>10,749</b>	<b>99</b>		<b>0</b>	<b>0</b>
	<b>HR AND CUSTOMER SERVICES DIVISION</b>							
1,879	<b>Human Resources</b>	1,838	2,222	2,222	0		0	0
	<b>Customer Services</b>							
Cr 1,202	Contact Centre	1,077	1,077	1,081	4		0	0
156	Registration of Births, Deaths & Marriages	Cr 110	Cr 110	Cr 111	Cr 1		0	0
188	CE - Consultation & Communication	200	200	208	8		0	0
<b>3,113</b>	<b>Total HR &amp; Customer Services Division</b>	<b>3,005</b>	<b>3,389</b>	<b>3,400</b>	<b>11</b>		<b>0</b>	<b>0</b>
	<b>CHIEF EXECUTIVE'S DIVISION</b>							
802	Management and Other (C. Exec)	873	873	873	0		0	0
175	Mayoral	167	167	157	Cr 10	7	0	0
<b>977</b>	<b>Total Chief Executive's Division</b>	<b>1,040</b>	<b>1,040</b>	<b>1,030</b>	<b>Cr 10</b>		<b>0</b>	<b>0</b>
	<b>CENTRAL ITEMS</b>							
1,107	<b>CDC &amp; Non Distributed Costs (Past Deficit etc.)</b>	1,888	1,888	1,110	Cr 778	8	0	Cr 680
11,262	<b>Concessionary Fares</b>	9,485	9,485	9,485	0		0	0
<b>37,716</b>	<b>TOTAL CONTROLLABLE CE DEPT</b>	<b>36,953</b>	<b>37,803</b>	<b>37,029</b>	<b>Cr 774</b>		<b>0</b>	<b>Cr 680</b>
1,237	<b>TOTAL NON CONTROLLABLE</b>	3,240	3,240	3,240	0		0	0
Cr 17,585	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 17,221	Cr 17,221	Cr 17,221	0		0	0
<b>21,368</b>	<b>TOTAL CE DEPARTMENT</b>	<b>22,972</b>	<b>23,822</b>	<b>23,048</b>	<b>Cr 774</b>		<b>0</b>	<b>Cr 680</b>
	<b>CHILDREN, EDUCATION AND FAMILIES DEPARTMENT</b>							
	<b>Strategy and Corporate Projects</b>							
178	Commissioning	231	231	224	Cr 7		Cr 7	0
252	Learning and Development	364	364	329	Cr 35		Cr 6	0
1,702	Strategy, Performance and Engagement	2,031	2,031	2,024	Cr 7		Cr 69	0
<b>2,132</b>	<b>TOTAL CONTROLLABLE CEF DEPT</b>	<b>2,626</b>	<b>2,626</b>	<b>2,577</b>	<b>Cr 49</b>	9	<b>Cr 82</b>	<b>0</b>
185	<b>TOTAL NON CONTROLLABLE</b>	5	5	5	0		0	0
Cr 2,345	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 2,337	Cr 2,337	Cr 2,337	0		0	0
<b>Cr 28</b>	<b>TOTAL CEF DEPARTMENT</b>	<b>294</b>	<b>294</b>	<b>245</b>	<b>Cr 49</b>		<b>Cr 82</b>	<b>0</b>
	<b>ENVIRONMENT &amp; COMMUNITY SERVICES DEPARTMENT</b>							
	<b>Total Facilities Management</b>							
2,282	Admin Buildings & Facilities Support	2,484	2,055	2,083	28	10	0	0
235	Investment & Non-Operational Property	193	193	193	0	11	0	0
1,169	Strategic & Operational Property Services	1,174	980	980	0		0	0
587	TFM Client Monitoring Team	552	1,316	1,316	0	12	0	0
Cr 1,550	Other Rental Income - Other Portfolios	Cr 1,520	Cr 1,520	Cr 1,108	412	13	190	0
2,330	Repairs & Maintenance (All LBB)	3,187	3,255	3,255	0		0	0
<b>5,053</b>	<b>TOTAL CONTROLLABLE ECS DEPT</b>	<b>6,070</b>	<b>6,279</b>	<b>6,719</b>	<b>440</b>		<b>190</b>	<b>0</b>
423	<b>TOTAL NON CONTROLLABLE</b>	464	464	464	0		0	0
Cr 3,782	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 3,721	Cr 3,721	Cr 3,721	0		0	0

Cr	1,747	<b>Less: R&amp;M allocated across other Portfolios</b>	Cr	1,566	Cr	1,595	Cr	1,595	0						
	1,550	<b>Less: Rent allocated across other Portfolios</b>		1,520		1,520		1,108	Cr	412	13	Cr	0	0	
	<b>1,497</b>	<b>TOTAL ECS DEPARTMENT</b>		<b>2,767</b>		<b>2,947</b>		<b>2,975</b>		<b>28</b>			<b>0</b>	<b>0</b>	
	<b>22,837</b>	<b>TOTAL RESOURCES PORTFOLIO</b>		<b>26,033</b>		<b>27,063</b>		<b>26,268</b>	Cr	<b>795</b>		Cr	<b>82</b>	Cr	<b>680</b>

**Reconciliation of Latest Approved Budget****£'000****Original budget 2021/22****26,033****Carry Forward Requests**

R&M				68
ISD - IT Software and Security Upgrades				185
Audit Support				30
Finance Systems Upgrade Support				35
TFM Transformation of Property Services				50
Test and Trace Discretionary Support Payments		- expenditure		276
		- income	Cr	276
Community Testing Programme Grant		- expenditure		302
		- income	Cr	302

**Central Contingency Adjustments**

Merited Awards 2021/22				400
Locum Lawyer Resource for Legal				170
Drawdown to Fund Statutory Asset Valuations				91
Drawdown to Local By Election held in May 2021				30

**Other Budget Movements**

R&M Alteration to programme for 2021/22 across portfolios			Cr	29
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**Latest Approved Budget for 2021/22****27,063**

## **REASONS FOR VARIATIONS**

### **FINANCIAL SERVICES DIVISION**

#### **1. Exchequer - Revenue & Benefits and Payments & Income Cr £85k**

There is anticipated to be an underspend of £52k for the year on staffing due to a vacant post in the Revenues team. There is an overspend of £65k on Supplies and Services mostly due to Credit Card Commission running above the budgeted monthly amount, which will be closely monitored over the coming months. There are minor underspends totalling £6k against the Exchequer contract.

These costs are offset by additional grant income, currently £50k over budget for the year, and Appointee & Deputyship income which is currently expected to be £42k better than budget.

#### **Summary**

Staffing	Cr £52
Supplies & Services	£65
Exchequer Contract	Cr £6
Grant Income	Cr £50
Appointee & Deputyship Income	<u>Cr £42</u>
	<u><b>Cr £85</b></u>

#### **2. Management Accounting Cr £11k**

There is expected to be a net underspend of £11k for the year due to vacancies earlier in the year that have now been filled.

### **CORPORATE SERVICES DIVISION**

#### **3. Democratic Services Cr £12k**

Democratic Services has had two vacant posts in the first half of the year, which have now been filled, creating an underspend in staffing costs of £27k. The service is planning to engage a consultant to review the current Scheme of Delegation at a cost of £15k, resulting in a net projected underspend of £12k.

#### **4. Members Allowances Cr 22k**

There is expected to be an underspend of £22k in Members allowances for the year, however it is anticipated that there will be a refresh of the Members IT equipment later in the year or early 2022/23 so this underspend may be required to fund this.

#### **5. Legal Services Dr £103k**

Additional resources for staffing were approved by the Executive in November 2020. Staffing budgets were consequently increased for 2021/22 and spend in this area is on track across the service as a whole. That report also considered the impact of the continuing increased number of child care cases which first arose following the Ofsted inspection in 2016, and the service continues to be overspent on counsel's fee in this area. There has also been a trend of a large number of hearings for some child care cases with two cases, for example, having in excess of 10 hearings. The service has seen cases extending and not concluding. There have also been, in the last year, some lengthy final hearings with one case extending to 11 days. The service is also seeing increased demand for Deprivation of Liberty Safeguards applications to the High Court regarding vulnerable young people. Additional resources to meet the increased cost of counsel were not requested at that time, although mitigation measures were set out such as requiring instruction to be signed off by senior managers and increasing the level of advocacy undertaken in-house. Despite these measures, there could be an overspend of £148k for the year should spend continue at the current rate within the Children's & Adults team.

In the other teams there is a potential combined increase of income received potentially totalling an additional £41k against budget. There are minor variations within Supplies & Services totalling £4k of underspend.

#### **6. Procurement and Data Management Dr 30k**

It is anticipated that there will be £39k of overspend in Staffing. This is mostly due to additional costs for temporary maternity leave cover for two permanent full time staff members as well as, with no staff turnover this year, the vacancy saving target not being achievable.

The anticipated overspend is offset against underspends of £4k on leased cars and £5k on training which are not anticipated in 2021/22.

### **CHIEF EXECUTIVE'S DIVISION**

#### **7. Mayoral Cr £10k**

A £10k underspend is anticipated within Mayoral Service of which the majority relates to Staffing, including casual mayoral attendants. There has been lower use of casual staff to date due to a reduced business visits; however a return normal levels is anticipated from Q3. Due to Covid-19 restrictions there was a significant reduction in the number of attendees at the Armed Forces Day in June, and the annual volunteering reception (normally in July) has not yet taken place due to uncertainties but may be rearranged for later this financial

### **CENTRAL ITEMS**

#### **8. CDC & Non Distributed Costs (Past Deficit etc.) Cr 778k**

Costs are anticipated to be in line with those seen in 2020/21 which would give an underspend against budget of £778k for the year. A recurring saving of £680k has been identified as a result of a fall-out in the recurring cost of early retirements which will be reflected in the financial forecast for 2022/23 budgets.

**PEOPLE DEPARTMENT  
STRATEGY AND CORPORATE PROJECTS**

**9. Strategy and Corporate Projects Cr £49k**

This area is projected to underspend by £49k. This is due to an underspend on staffing (£28k) that is due to vacant posts and an underspend in running costs / under collection of income of £21k.

**PLACE DEPARTMENT  
TOTAL FACILITIES MANAGEMENT DIVISION**

**10. Admin Buildings & Facilities Support Dr £28k**

Within Admin Buildings and Facilities Support there is an underspend on staffing of £12k due to a vacant part time post. The MFD contract is anticipated to underspend by £60k for the year due to the continuing reduced numbers of staff on site meaning that usage remains low. Unfortunately this is more than offset by the additional ongoing COVID cleaning costs expected to total £65k for the year, and lost income usually generated from Staff Parking of £52k, which is also expected to continue until the end of the current financial year. There are further minor underspends within Premises & Supplies & Services totalling £17k.

**11. Investment & Non-Operational Property**

The Investment & Non-Operational Property cost centres are currently projected to underspend overall due to costs in general currently coming lower than budget, however there are unknowns in the level of Business Rates and Service Charges for empty properties that will need to be met as the year progresses. The current estimate suggests these will come in on budget but will be monitored over the rest of the year.

**12. TFM Client Monitoring Team**

TFM is going through a period of change with the outsourced contract coming back in house. The most significant date for this is October 2021 and from this point it will become clearer as to the financial impact against existing budgets. Numerous supplier contracts have been put in place over the first two quarters and the TUPE of staff from C&W and AMEY. It is currently anticipated that all in sourced costs will be met by existing levels of budget available to fund the previous TFM contract. This will continue to be monitored and reported on over the course of the year.

**13. Other Rental Income - Other Portfolios Dr £412k**

Rental Income remains under pressure in all portfolios following the impact of COVID and the ability for tenants in all sectors to pay rents. As the year progresses it is anticipated that further shortfalls will arise. Rental waivers of c£380k to September 2021 have already been agreed with one tenant.

In addition to this a number of small deficits in rental income across Environmental services during has added a further £13k and waivers on rental amounts due to Day Centres totals £35k to date. Minor variations across the rest of the portfolio of £16k has offset some of this underachievement.

**Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive the following waivers over £50k in value have been actioned.

- 1) A £75,000 contract was agreed to commission Jadu to undertake a website refresh, utilising Jadu's Photon platform to improve accessibility, security and search engine optimisation of the site whilst offering a long term solution to managing templates on the Council's sub-sites.
- 2) A two year extension of contract with Caretower Ltd to provide Tenable.io as an internal vulnerability management tool was agreed increasing the value of the contract to £52k since its commencement in 2019.

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be

- 1) £32,710 budget virement from HR to IS & T Staffing to fund the creation of a Digital Officer post within the service.
- 2) £14,430 budget virement from IS & T Supplies & Services to IS & T Staffing to fund the creation of a Digital Officer post within the service
- 3) £68,000 budget virement within Technical Accounting from Staffing to Third Party Payments to fund the Pensions Manager role being fulfilled by the Wandsworth Shared Pension Service
- 4) 623,810 budget virement from the current TFM Contract budget to Staffing within TFM to fund the insourcing of staff from C&W and AMEY in 2021/22

## Allocation of Contingency Provision for 2021/22

Item	Original Contingency Provision	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/Projected for Year	
	£	£	£	£	£	£
<b>General</b>						
Provision for Unallocated Inflation	3,222,222	848,000		2,374,222	3,222,222	(1) 0
Increase in Cost of Homelessness/Impact of Welfare Reforms	1,825,000			1,825,000	1,825,000	0
General Provision for Risk/Uncertainty	3,500,000		70,000	2,330,000	2,400,000	Cr 1,100,000
Provision for Risk/Uncertainty Relating to Volume & Cost Pressures	1,819,000			719,000	719,000	Cr 1,100,000
Growth for Waste Services	587,000		587,000	0	587,000	0
Universal Credit roll out - Claimant Fault Overpayment Recoveries	750,000			750,000	750,000	0
Deprivation of Liberty	118,000			118,000	118,000	0
Provision for increase in National Living Wage	100,000			100,000	100,000	0
Legal support - children and adults social care	170,000		170,000	0	170,000	0
Provision of agency workers contract saving	Cr 260,000			Cr 260,000	Cr 260,000	0
<b>COVID Related Cost Pressures / Income Losses</b>						
Adult Placement growth - impact of COVID	1,400,000			1,400,000	1,400,000	0
Provision for potential loss in Car Parking income	1,000,000			1,000,000	1,000,000	0
Property income recovery/rent variations	500,000			500,000	500,000	0
Loss of fees and charges income - government funding	Cr 500,000			Cr 500,000	Cr 500,000	0
Additional cost pressures	7,795,000			7,795,000	7,795,000	0
Additional cost pressures - government funding	Cr 7,795,000			Cr 7,795,000	Cr 7,795,000	0
<b>Renewal, Recreation &amp; Housing</b>						
Property Valuation	100,000		91,000	9,000	100,000	0
Planning Appeals - change in legislation	60,000			60,000	60,000	0
	<b>14,391,222</b>	<b>848,000</b>	<b>918,000</b>	<b>10,425,222</b>	<b>12,191,222</b>	<b>Cr 2,200,000</b>
<b>Grants included within Central Contingency Sum</b>						
Rough Sleeping Initiative						
Grant Related Expenditure	104,000	314,557	0	0	314,557	(1) 210,557
Grant Related Income	Cr 104,000	Cr 314,557	0	0	Cr 314,557	Cr 210,557
Homeless Prevention Initiatives						
Grant Related Expenditure	424,000		0	424,000	424,000	0
Grant related Income	Cr 424,000		0	Cr 424,000	Cr 424,000	0
Tackling Troubled Families						
Grant Related Expenditure	628,000	324,000	0	304,000	628,000	(1) 0
Grant related Income	Cr 628,000	Cr 324,000	0	Cr 304,000	Cr 628,000	0
Domestic Abuse - Support for Victims						
Grant Related Expenditure	0	34,892	0	0	34,892	(1) 34,892
Grant related Income	0	Cr 34,892	0	0	Cr 34,892	Cr 34,892
Accommodation for Ex-Offenders						
Grant Related Expenditure	0	112,500	0	0	112,500	(1) 112,500
Grant related Income	0	Cr 112,500	0	0	Cr 112,500	Cr 112,500
Role of Virtual School Heads to children with a S/Worker Impl Grant						
Grant Related Expenditure	0	100,000	0	0	100,000	(1) 100,000
Grant related Income	0	Cr 100,000	0	0	Cr 100,000	Cr 100,000
Reducing Parental Conflict Workforce Development Grant						
Grant Related Expenditure	0	22,000	0	0	22,000	(1) 22,000
Grant related Income	0	Cr 22,000	0	0	Cr 22,000	Cr 22,000
Public Health Grant Increase						
Grant Related Expenditure	0		213,290	0	213,290	213,290
Grant related Income	0		Cr 213,290	0	Cr 213,290	Cr 213,290
Universal Drug Treatment Grant (PH)						
Grant Related Expenditure	0	207,000		0	207,000	(2) 207,000
Grant related Income	0	Cr 207,000		0	Cr 207,000	Cr 207,000
Obesity Grant (PH)						
Grant Related Expenditure	0		88,607	0	88,607	88,607
Grant related Income	0		Cr 88,607	0	Cr 88,607	Cr 88,607
COVID Recovery Grant						
Grant Related Expenditure	0		68,843	0	68,843	68,843
Grant related Income	0		Cr 68,843	0	Cr 68,843	Cr 68,843
Household Support Fund						
Grant Related Expenditure	0	1,867,882		0	1,867,882	1,867,882
Grant related Income	0	Cr 1,867,882		0	Cr 1,867,882	Cr 1,867,882
Contain Outbreak Management Fund						
Grant Related Expenditure	0			2,011,514	2,011,514	2,011,514
Grant related Income	0			Cr 2,011,514	Cr 2,011,514	Cr 2,011,514
Practical Support for those Self Isolating Grant						
Grant Related Expenditure	0			337,863	337,863	337,863
Grant related Income	0			Cr 337,863	Cr 337,863	Cr 337,863
Infection Control Fund						

**APPENDIX 4**

Grant Related Expenditure	0	1,664,347		1,091,931	2,756,278		
Grant related Income	0	Cr 1,664,347		Cr 1,091,931	Cr 2,756,278	(3)	Cr 2,756,278
<b>Rapid Testing Fund</b>							
Grant Related Expenditure	0	1,328,858		610,331	1,939,189		1,939,189
Grant related Income	0	Cr 1,328,858		Cr 610,331	Cr 1,939,189	(3)	Cr 1,939,189
<b>Vaccine Funding</b>							
Grant Related Expenditure	0			143,317	143,317		143,317
Grant related Income	0			Cr 143,317	Cr 143,317		Cr 143,317
<b>TOTAL CARRIED FORWARD</b>		<b>14,391,222</b>	<b>848,000</b>	<b>918,000</b>	<b>10,425,222</b>	<b>12,191,222</b>	<b>Cr 2,200,000</b>

**Notes:**

- (1) Executive 15th July 2021
- (2) Executive 26th May 2021
- (3) Leader 17th July 2021
- (4) Leader 11th October 2021

**Allocation of Contingency Provision for 2021/22 (continued)**

Item	Carried Forward from 2020/21	Allocations				Total Allocations/Projected for Year	Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year			
	£	£	£	£	£	£	£
<b>TOTAL BROUGHT FORWARD</b>	<b>14,391,222</b>	<b>848,000</b>	<b>918,000</b>	<b>10,425,222</b>	<b>12,191,222</b>		<b>Cr 2,200,000</b>
<b>Items Carried Forward from 2020/21</b>							
<b>Adult Care &amp; Health Portfolio</b>							
Social Care Funding via the CCG under S75 Agreements							
Improved Better Care Fund							
- Expenditure	2,546,601	2,546,601	0	0	2,546,601	(1)	0
- Income	Cr 2,546,601	Cr 2,546,601	0	0	Cr 2,546,601		0
Better Care Fund 2020/21							
- Expenditure	113,392	113,392	0	0	113,392	(1)	0
- Income	Cr 113,392	Cr 113,392	0	0	Cr 113,392		0
Public Health							
- Expenditure	1,855,421	1,855,421	0	0	1,855,421	(1)	0
- Income	Cr 1,855,421	Cr 1,855,421	0	0	Cr 1,855,421		0
Test and Trace Service Support Grant							
- Expenditure	747,435	747,435	0	0	747,435	(1)	0
- Income	Cr 747,435	Cr 747,435	0	0	Cr 747,435		0
Contain Outbreak Management Fund							
- Expenditure	3,967,511	3,967,511	0	0	3,967,511	(1)	0
- Income	Cr 3,967,511	Cr 3,967,511	0	0	Cr 3,967,511		0
<b>Environment &amp; Community Services</b>							
Clinically Extremely Vulnerable COVID Grant							
- Expenditure	275,314	275,314	0	0	275,314	(1)	0
- Income	Cr 275,314	Cr 275,314	0	0	Cr 275,314		0
Support for the Clinically Extremely Vulnerable							
- Expenditure	274,314	0	0	274,314	274,314		0
- Income	Cr 274,314	0	0	Cr 274,314	Cr 274,314		0
<b>Public Protection &amp; Enforcement Portfolio</b>							
London Crime Prevention Fund from the MOPAC							
- Expenditure	28,119	28,119	0	0	28,119	(1)	0
- Income	Cr 28,119	Cr 28,119	0	0	Cr 28,119		0
Asset Recovery Incentivisation Scheme (ARIS)							
- Expenditure	132,758	132,758	0	0	132,758	(1)	0
- Income	Cr 132,758	Cr 132,758	0	0	Cr 132,758		0
<b>Renewal, Recreation &amp; Housing Portfolio</b>							
Rough Sleepers Initiative							
- Expenditure	69,846	69,846	0	0	69,846	(1)	0
- Income	Cr 69,846	Cr 69,846	0	0	Cr 69,846		0
Next Steps Accommodation Programme							
- Expenditure	239,611	239,611	0	0	239,611	(1)	0
- Income	Cr 239,611	Cr 239,611	0	0	Cr 239,611		0
Discretionary Business Grants							
- Expenditure	7,387,870	7,387,870	0	0	7,387,870	(1)	0
- Income	Cr 7,387,870	Cr 7,387,870	0	0	Cr 7,387,870		0
Homelessness Reduction Grant							
- Expenditure	89,000	89,000	0	0	89,000	(1)	0
- Income	Cr 89,000	Cr 89,000	0	0	Cr 89,000		0
Planning Strategy & Projects - Custom Build Grant							
- Expenditure	75,000	75,000	0	0	75,000	(1)	0
- Income	Cr 75,000	Cr 75,000	0	0	Cr 75,000		0
Historic England - Crystal Palace Park Dinosaur Conservation							
- Expenditure	36,847	36,847	0	0	36,847	(1)	0
- Income	Cr 36,847	Cr 36,847	0	0	Cr 36,847		0
New Homes Bonus - Regeneration							
- Expenditure	72,521	72,521	0	0	72,521	(1)	0
- Income	Cr 72,521	Cr 72,521	0	0	Cr 72,521		0
<b>Children, Education and Families Portfolio</b>							
Community Testing Programme Grant							
- Expenditure	302,030	302,030	0	0	302,030	(1)	0
- Income	Cr 302,030	Cr 302,030	0	0	Cr 302,030		0
Holiday activities and Food Grant							
- Expenditure	81,330	81,330	0	0	81,330	(1)	0
- Income	Cr 81,330	Cr 81,330	0	0	Cr 81,330		0

Item	Carried Forward from 2020/21	Allocations				Total Allocations/Projected for Year	Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/Projected for Year		
	£	£	£	£	£		£
Deed Settlement for Hawes Down Site							
- Expenditure	12,119	12,119	0	0	12,119	(1)	0
- Income	Cr 12,119	Cr 12,119	0	0	Cr 12,119		0
NHS England on training for staff							
- Expenditure	90,000	90,000	0	0	90,000	(1)	0
- Income	Cr 90,000	Cr 90,000	0	0	Cr 90,000		0
Tackling Troubled Families							
- Expenditure	566,855	566,855	0	0	566,855	(1)	0
- Income	Cr 566,855	Cr 566,855	0	0	Cr 566,855		0
Probation Service Grant							
- Expenditure	5,000	5,000	0	0	5,000	(1)	0
- Income	Cr 5,000	Cr 5,000	0	0	Cr 5,000		0
<b>Resources, Commissioning and Contracts Portfolio</b>							
Test and Trace Discretionary Support Payments							
- Expenditure	276,500	276,500	0	0	276,500	(1)	0
- Income	Cr 276,500	Cr 276,500	0	0	Cr 276,500		0
Repairs and Maintenance (All Departments)							
- Expenditure	67,000	67,000	0	0	67,000	(1)	0
<b>General</b>							
Review of S31 Mental Health arrangements	20,000	20,000	0	0	20,000	(1)	0
Public Health Underspend 2020/21	5,300	5,300	0	0	5,300	(1)	0
FIS Upgrade Support	35,000	35,000	0	0	35,000	(1)	0
Audit Support	30,000	30,000	0	0	30,000	(1)	0
IT Software and Security Upgrades	185,000	185,000	0	0	185,000	(1)	0
TFM Client Monitoring Team - Transformation of Property Services	50,000	50,000	0	0	50,000	(1)	0
Highways - Street Lighting Upgrade Scheme	200,000	200,000	0	0	200,000	(1)	0
Planning - Digitalisation Project	105,000	105,000	0	0	105,000	(1)	0
Wellbeing for Education	39,258	39,258	0	0	39,258	(1)	0
North Lodge	79,000	79,000	0	0	79,000	(1)	0
<b>Total Carried Forward from 2020/21</b>	<b>815,558</b>	<b>815,558</b>	<b>0</b>	<b>0</b>	<b>815,558</b>		<b>0</b>
<b>GRAND TOTAL</b>	<b>15,206,780</b>	<b>1,663,558</b>	<b>918,000</b>	<b>10,425,222</b>	<b>13,006,780</b>		<b>Cr 2,200,000</b>

**Notes:**

(1) Executive 15th July 2021

Description	2021/22 Latest Approved Budget £'000	Variation To 2021/22 Budget £'000	Potential Impact in 2022/23
Housing Needs - Temporary Accommodation	6,758	Cr 38	The full year effect of Temporary Accommodation is currently estimated to be £1,286k. This will be reduced by planned transformation savings totalling £1,324k which have been identified for 2022-23 to provide a longer term alternative to expensive nightly paid accommodation. This estimate only takes into account the projected activity to the end of this financial year and not any projected growth in client numbers beyond that point.
Assessment and Care Management - Care Placements	25,871	2,352	The full year impact of the current overspend is estimated at £2,455k. Of this amount £2,049k relates to residential and nursing home placements for the 65+ age group and £89k for the 18-64 group. The balance of Dr £317k relates to domiciliary care / direct payments, with the 65+ group having an underspend of £32k and the 18-64 group an overspend of £349k
Learning Disabilities	38,554	285	The full year effect (FYE) is estimated at an overspend of £1,991k. This figure is higher than the in-year overspend as demand-related growth pressures, for example transition and increased client needs, have only a part year impact in 2021/22 but a greater financial impact in a full year. In addition, non-recurrent spend reductions in relation to COVID are mitigating the 2021/22 in-year position but not the full year. Uncertainties remain in relation to the impact of COVID, the delivery of savings, demand pressures and the transition cohort and the FYE is likely to change in the latter half of the year as the impact of these becomes clearer.
Mental Health	7,978	Cr 69	The full year overspend of £45k anticipated on Mental Health care packages assumes no growth in costs or packages during the year. Figures are based on care packages at September 2021 therefore this position may change.
Children's Social Care	38,575	728	The overall full year effect of the Children's Social Care overspend is a net £3,360k, analysed as Residential Care, Fostering and Adoption Dr £2,743k and Leaving Care costs of £617k.
Waste Services	19,364	770	The latest forecast variation on waste services is £1,357k, which is partly offset this year by a drawdown from Central Contingency of £587k. The current underlying ongoing cost pressure as a result of increased waste volumes collected from residential properties is £800k.
CDC & Non Distributed Costs (Past Deficit etc.)	1,888	Cr 778	A recurring saving of £680k has been identified as a result of a fall-out in the recurring cost of early retirements which will be reflected in the financial forecast for 2022/23 budgets.
SEN Transport	5,623	1,804	The current full year effect for SEN Transport - based on the current routes - is £2,057k.

**SECTION 106 RECEIPTS**

Section 106 receipts are monies paid to the Council by developers as a result of the grant of planning permission where works are required to be carried out or new facilities provided as a result of that permission (e.g. provision of affordable housing, healthcare facilities & secondary school places). The sums are restricted to being spent only in accordance with the agreement concluded with the developer.

The major balances of Section 106 receipts held by the Council are as follows:

<b>31st March 2021 £000</b>	<b>Service</b>	<b>Income £000</b>	<b>Expenditure £000</b>	<b>Transfers to/(from) Capital £000</b>	<b>Actual as at 30th Sept 2021 £000</b>
<b><u>Revenue</u></b>					<b><u>Revenue</u></b>
175	Highway Improvement Works	58	-	-	233
30	Road Safety Schemes	-	-	-	30
8	Local Economy & Town Centres	-	-	-	8
17	Education	827	-	(17)	827
70	Parking	-	-	-	70
1,205	Healthcare Services	253	-	-	1,458
10	Community Facilities	-	-	-	10
299	Other	8	-	-	307
<b>1,814</b>		<b>1,146</b>	<b>0</b>	<b>- 17</b>	<b>2,943</b>
<b><u>Capital</u></b>					<b><u>Capital</u></b>
4,234	Education			17	4,251
2,452	Housing			-	2,452
20	Highways			-	20
686	Local Economy & Town Centres			-	686
0	Other			-	-
<b>7,392</b>		<b>0</b>	<b>0</b>	<b>17</b>	<b>7,409</b>
<b>9,206</b>		<b>1,146</b>	<b>0</b>	<b>0</b>	<b>10,352</b>